

ADMINISTRATIVE ORDER
OF THE
JEFFERSON COUNTY COMMISSION
07-1

PURSUANT to the authority vested in the Jefferson County Commission by law, the following Administrative Order is hereby issued:

PURPOSE

To establish a policy and procedure for the Jefferson County Commission to decide whether to appeal final judgments entered by state and federal trial courts in cases where Jefferson County, Alabama or the County Commission is responsible for payment of the judgment or performance of some act or action.

I. POLICY

It shall be the policy of the Jefferson County Commission that the County Commission shall decide whether to appeal all final judgments entered by state and federal trial courts in cases where Jefferson County or the County Commission is responsible for payment of the judgment or performance of some act or action. This includes cases where Jefferson County or the County Commission is a party and may include cases where County officials or employees are parties in their official capacity (herein "County Party").

II. PROCEDURE

When a federal or state trial court enters a final judgment in such a case, the Attorney representing the County Party in that case shall notify the County Commission in writing of the entry of the final judgment. The notification shall inform the County Commission of the nature of the case, the deadline for the filing of an appeal, the court

which would hear the appeal, the likely outcome of an appeal and shall contain a recommendation as to whether or not the County Commission should appeal. The Attorney representing the County Party shall attach a form of Resolution which permits the County Commission to vote to appeal or not appeal such final judgment. Following action by the Jefferson County Commission the attorney representing the County Party shall comply with the decision of the County Commission.

III. EFFECTIVE DATE

This Administrative Order shall be effective March 6, 2007.

DONE and ORDERED at the Jefferson County Courthouse, this 6th day March, 2007.


BETTY FINE COLLINS, President
Jefferson County Commission

APPROVED BY THE
JEFFERSON COUNTY COMMISSION
DATE: 3-13-07
MINUTE BOOK: 153
PAGE(S): 161-162