

**ADDENDUM NO. 1**  
**ITB # 72-20 “RESIDENTIAL GARBAGE, TRASH, AND DISPOSAL SERVICES”**

Jefferson County Commission  
Purchasing Division  
716 Richard Arrington, Jr. Blvd. N. \* Room 830  
Birmingham, AL 35203-0009  
(205) 325-5381

9/30/2020

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THE ITB FOR THIS SOLICITATION IS HEREBY AMENDED AS SET OUT BELOW. THIS ADDENDUM IS CONSIDERED TO BE AN INTEGRAL PART OF THE ITB AND MUST BE SUBMITTED WITH YOUR RESPONSE. ALL OTHER TERMS AND CONDITIONS OF THE ITB REMAIN UNCHANGED AND IN EFFECT.

To: All Vendors

This addendum is issued for the purpose of modifying the original Invitation to Bid through addition, deletion, clarification or correction as outlined herein. The information provided in this addendum supersedes any information previously provided in the referenced documents. This addendum and the information contained herein shall be used in the preparation of any offer submitted by the Offeror and shall become an integral part of the contract documents for any contract awarded for the project/equipment specified. Additions: Please view the entire bid document for all additional information.

- I. Additions: Bid re-issued. Updated bid ITB 72-20 Residential Garbage, Trash, and Disposal Services is included in this addendum (see Exhibit A).  
Bid Due Date: October 7, 2020 by 4:00 p.m. cst.  
Bid Open Date: October 8, 2020 at 11:00 a.m. cst.
  
- II. Deletions: Re-issued Bid ITB 72-20  
Bid Due Date: October 5, 2020 by 4:00 p.m. cst  
Bid Open Date: October 6, 2020 at 2:00 p.m. cst
  
- III. Clarifications or Corrections: Re-issued Bid 72-20
  
- IV. **Questions and Answers:**

No questions were entertained at the Pre-bid Conference. All questions were to be submitted in writing by Friday, September 25, 2020.

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**ITB 72-20 Invitation to Bid for Residential Garbage, Trash, and Disposal Services – Pre-Bid Conference**

**PURPOSE:** To provide detailed information to clarify information regarding the above referenced subject to prospective vendors.

This meeting took place at the Shades Valley WWTP-Training Facility  
1331 Oak Grove Rd, Homewood, AL 35209, at 10:00 a.m., CST on September 22, 2020.

**ATTENDED BY:**

Dorothea Robinson, Principal Buyer	JCCAL Purchasing
Joy McDowell, Buyer	JCCAL Purchasing
Tonya Kelley, Project Engineer	JCCAL, ESD
Cheryl Gracien	Santek
Mike Mitchell	Waste Management
Brandon Kemp	Santek
Justin Hunt	Advanced Disposal
Gentry Shores	Arrow Disposal
Gary Stignani	Republic Services
Richard Urrutia	Advanced Disposal Services, Inc.
Lynn Hayes	WCA
Eric Kolb	Santek
Brandon Weems	Amwaste
Pascal Ramos	Toter
Rick Sweeney	Amwaste

**DISTRIBUTION:**

Attendees  
ITB File

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The following are major discussion and/or action items resulting from this meeting.

This meeting was facilitated by Tonya Kelley and Dorothea Robinson.

- 1) A brief review of the ITB process and submission instructions were conducted by Tonya Kelley and Dorothea Robinson.

**PRE-BID CONFERENCE DISCUSSION:**

- Ms. Kelley and Dorothea Robinson took the lead of the meeting and explained that this meeting was to explain the bidding process and to discuss new/revised contract language. Bidders were advised that the ITB/Contract would be reissued in its entirety with Addendum 1.
- The goal for awarding the contract is by the end of December. The contract start date is April 1, 2021.
- Questions were not accepted verbally at the pre-bid meeting. It was explained to the Attendees that questions must be submitted in writing, either by fax or email, to Dorothea Robinson by September 25, 2020. Telephone inquiries will not be answered.
- Attendance at the Pre-bid meeting was mandatory for anyone wishing to submit a bid. In addition to attendance at the Pre-bid meeting, Vendors must also submit the Intent to Respond by September 29, 2020 in order to receive answers to subsequent vendor questions and/or any Addendums that are issued.
- Ms. Robinson added that recycling services would **not** be included in the bid. Any reference to recycling in the ITB, Contract, or Pre-bid Agenda should be struck.
- The contract period is an initial three-year term with the option to renew the contract for three additional one-year terms. The one-year renewal period will be automatic unless notification is given by either party that they intend not to renew the contract.
- Annual price increases will be in accordance with the contract documents and based on the Consumer Price Index. The awarded vendor must have written confirmation from the County Manager’s office to increase prices. A “non-response” will be considered a “No” from the County Manager’s office.
- There was also a discussion as to whether the vendor should provide residents one or two (95 gallon) carts.
- A live staff will be required to answer the phone and handle complaints. An upper management contact shall be provided to the County for customer complaints received by the County.
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- Stipulated Penalties were reviewed with the Vendors.

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- Solid Waste Disposal shall be at Jefferson County Landfill # 1 (Mt. Olive) or another Jefferson County owned facility. A Waste Disposal Fee of \$33.69 per ton will be charged at Jefferson County Landfill #1 (Mt. Olive) for the initial three-year term.

**QUESTIONS SUBMITTED IN WRITING:**

- 1. Q: What is the monthly rate charged by the current contractor for the following services: Garbage, Trash, and Garden Rubbish?**  
A: Garbage and Trash - \$12.47/month  
Garden Rubbish - \$16.69/month which includes Garbage and Trash services.
- 2. Q: Does the current contract include the \$25,000 per quarter host fee?**  
A: Yes
- 3. Q: How was the estimated house count of 25,330 determined?**  
A: Provided by Advanced Disposal
- 4. Q: Approximately how many customers are enrolled in optional garden rubbish service?**  
A: 6557
- 5. Q: Approximately how many (non-disabled and disabled) customers require rear-of-residence collection?**  
A: 199
- 6. Q: Is the Contractor required to provide service to any residential units free of charge (i.e. Social Security Income Customers)?**  
A: NO
- 7. Q: If yes, approximately how many?**  
A: N/A
- 8. Q: How many total residential customers were reported on the current contractors' most recent quarterly report?**  
A: 25,330
- 9. Q: How many delinquent (past due) customers were reported on the current contractors' most recent quarterly report?**  
A: Information is not available. Number of delinquent customers is not required with the quarterly reports.
- 10. Q: How much trash/garbage was reported to have been collected on the current contractor's most recent tonnage report?**  
A: August - 2250.6 tons  
(If the current contractor is not required to report disposal volume, does the County know the estimated tons of garbage, trash, and/or garden rubbish collected from residential customers in Jefferson County?)
- 11. Q: ITB pg 26 of 37 states: "This contract may be terminated by the county with a one hundred and eighty (180) day written notice to the other party regardless of reason." Would the County consider revising this section to include termination by breach or default of contract only?**  
A: NO

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- 12. Q: Is the contractor required to field customer service calls from a local office located in Jefferson County (or) will a customer service center outside of the County suffice?**  
**A:** A call center will be allowed as long as the contractual requirements are met.
- 13. Q: The ITB heading "Field Manager" on page 10 of 37 does not provide any requirements or information related to a field manager. What is the intent or are there any specific requirements for a Field Manager?**  
**A:** This language has been updated. See reissued ITB included in Addendum 1.
- 14. Q: Sample Services Contract, pg 4 bullet pt 3 states "The Jefferson County Manager shall have the authority to approve or reject any proposed change to the unit prices" Will the annual CPI adjustment be subject to approval by the County Manager?**  
**A:** Yes
- 15. Q: Is garbage service mandatory for residents within unincorporated Jefferson County?**  
**A:** No
- 16. Q: The ITB states there at 24,944 residents requiring service as of July 2020.**  
**a. Is this an actual number for July or is it an average?**  
**A:** The number 35,330 was provided by Advanced Disposal and should represent the number of actual customers.
- 17. Q: How many residents subscribe for the Rear of Residence Service (non-disabled customer)?**  
**A:** Number of non-disabled is not currently available
- 18. Q: What are the current rates for:**  
**a. Rear of Residence Service (non-disabled customer)?**  
**A:** \$28.01  
**b. Rear of Residence Service (disabled customer)?**  
**A:** \$12.47  
**c. Garbage Cart 95-gallon (additional)?**  
**A:** \$75.00
- 19. Q: The Bid Form asks for a Total Base Bid. Does this represent the monthly rates of the services added together or that total annualized?**  
**A:** ITB has been updated and issued with Addendum #1
- 20. Q: Under the current contract how many CPI increases have been requested and how many have been granted?**  
**A:** One during the initial 3-year term and one with the current renewal. Both were granted.
- 21. Q: Do you anticipate extending the bid due date?**  
**A:** Not at this time.
- 22. Q: What additional details are you willing to provide, if any, beyond what is stated in bid documents concerning how you will identify the winning bid?**  
**A:** No additional information will be provided. The criteria for award is outlined in the ITB.
- 23. Q: Was this bid posted to the nationwide free bid notification website at [www.mygovwatch.com/free](http://www.mygovwatch.com/free)?**

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A: No, it was listed in 3 newspapers, Birmingham News, Huntsville Times, and Montgomery Advertiser.

**24. Q: Other than your own website, where was this bid posted?**

A: It was posted on the Purchasing Bulletin Board.

**Note: Only questions that were submitted by September 25, 2020, that are listed in this addendum will be addressed, if there are questions from these questions. All question must be submitted by Friday October 2, 2020 by 3:00 p.m. cst.**

The summary minutes of this meeting were summarized and recorded by the JEFFERSON COUNTY COMMISSION Purchasing Office, and represent our understanding of project issues, discussion, resolutions and actions to be completed. Inaccuracies or disagreement with the contents of the minutes must be immediately brought to the attention of the Jefferson County Commission Purchasing Division for review and correction where applicable.

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**Acknowledgement**

Please acknowledge receipt of this addendum by completing and signing the acknowledgement section below and return to Dorothea Robinson @ [robinsond@jccal.org](mailto:robinsond@jccal.org). This addendum and all of its contents will be considered a part of the solicitation. All other instructions, information, terms and conditions unaddressed by this amendment shall remain.

Respectfully,

Dorothea Robinson  
Principal Buyer  
Jefferson County Commission

ACKNOWLEDGED:

OFFEROR: Company \_\_\_\_\_

Address \_\_\_\_\_

Phone No. \_\_\_\_\_

Authorized by \_\_\_\_\_

(Signature & Title)

Date \_\_\_\_\_

End Text.

**RE-ISSUED COPY**

**ITB 72-20 RESIDENTIAL GARBAGE, TRASH, AND DISPOSAL SERVICES**



72-20 RESIDENTIAL  
GARBAGE TRASH COL