

Jefferson County Center for Workforce Development **(JCCWD) Frequently Asked Questions**

Where is the JCCWD Office located?

We are located at 3420 3rd Avenue South, Birmingham, Alabama 35211. We are next to the Alabama Career Center (Employment Office).

What information will I need to determine my eligibility?

When you visit the JCCWD Office, you will need to bring all of the information listed on the WIA Information Sheet Provided to you by Birmingham Career Center (also found on website as “WIA Information Sheet”).

How do I know if I am eligible for WIA assistance?

Your eligibility will be determined once you present all of your information to staff at the JCCWD Office. Eligibility cannot be determined over the phone. If eligible, you will be classified in one of three categories: Adult, Dislocated Worker or Youth.

What is a Dislocated Worker?

Generally, a dislocated worker is an individual (aged 18 and over) who has been terminated (through no fault of their own) or laid off, or has received a notice of termination or layoff from employment; is eligible for or has exhausted unemployment insurance; or was self-employed but is unemployed as a result of general economic conditions in the community or because of a natural disaster; or is a displaced homemaker who is no longer supported by another family member.

Am I eligible to receive training assistance?

Not everyone is eligible to receive training assistance. In order to receive training, you must be evaluated/counseled by a JCCWD Office Case Manager and determined to be eligible for and in need of training.

What services are offered by the JCCWD? The following services are provided to Adults, Dislocated Workers and Youth as needed and appropriate:

Core Services –

1. WIA Eligibility Determination
2. Outreach, Intake and Orientation to the One Stop system
3. Assessment of Skill Levels and Supportive Service Needs
4. Job Search and Placement Activities
5. Follow-Up Services

Intensive Services –

1. Comprehensive Assessment
2. Employment Plan Development
3. Workshops
4. Individual Counseling – Case Management
5. Internships, Work Experience, Job Coaching

Training Services –

1. Adult Education and Literacy Enhancement
2. Classroom Training, Skill Upgrade and Retraining – ITA’s
3. Job Readiness Training
4. Registered Apprenticeship Training
5. On-the-Job Training

If I am deemed eligible, what type of training is available to me?

You can access Jefferson County’s approved training providers by visiting the following website: www.etpl.alabama.gov

Then click on: “Click here to search for training”

Then click on: Training Providers and Schools

Then click on: Alabama

Then select: County/Parrish and choose Jefferson County

There you will see all of our approved eligible training providers and the training courses they offer.

Is there an age limit for services?

Adult services are for persons 18 years or older. To be eligible for Youth Services, a person must be between the ages of 14 and 21 years. Your exact age will determine the Youth Services for which you may qualify.

Can I use JCCWD funds to obtain a Bachelor's or Master's Degree?

You cannot use JCCWD funds to obtain a Bachelor's or Master's Degree.