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DEPARTMENT OF DEVELOPMENT SERVICES  
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B-200 Courthouse  
716 Richard Arrington Jr Blvd N  
Birmingham, Alabama 35203  
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## **MEMORANDUM**

### **POST-CONSTRUCTION QUALIFYING SITES**

#### **NEW DEVELOPMENT AND RE-DEVELOPMENT CHECKLIST**

##### **1. POST-CONSTRUCTION EXEMPTIONS (if applicable)**

- \_\_\_ Submit Existing Development Post-Construction Waiver request form
- \_\_\_ Submit Development Post-Construction Impervious Area Waiver request form

##### **2. POST-CONSTRUCTION DESIGN PLANS SUBMISSION**

- \_\_\_ Submit signed, sealed, and completed Post-Construction Design forms detailing design drawings, Hydrology and Hydraulic calculations, and basin maps (when submitting site plans)
- \_\_\_ Plans will need to ensure to the maximum extent practicable that post-construction BMP design runoff mimics pre-construction hydrology of the site. The criteria for BMP design can be found within Jefferson County's Technical Memorandum within Article 14 of the Subdivision and Construction Regulations
- \_\_\_ A 1.1-inch rainfall over a 24-hour period preceded by a 72-hour antecedent dry period shall be the basis for the design and implementation of the post-construction BMP
- \_\_\_ Submit Post-Construction As-Built Evaluation/Certification form (within 120 days of project completion)

##### **3. POST-CONSTRUCTION ADDENDUMS**

- \_\_\_ A signed and notarized facility operation and maintenance agreement is required prior to permit approval
- \_\_\_ A signed and notarized subdivision operation and maintenance agreement is required prior to permit approval



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**4. POST-CONSTRUCTION MAINTENANCE PLANS SUBMISSION**

- \_\_\_ Submit photos of all critical BMPs, including their description and condition, and any maintenance the BMPs will need to ensure infrastructure meets permit requirements
- \_\_\_ Submit maintenance records and activities for all BMPs (before September 30<sup>th</sup> of each year) mailed to: Department of Development Services

Stormwater Program  
Jefferson County Courthouse Suite B200  
716 Richard Arrington Jr. Blvd.  
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**5. POST-CONSTRUCTION INSPECTION PLANS SUBMISSION**

- \_\_\_ Submit the name and signature of the qualified credentialed inspector (QCI)
- \_\_\_ Submit Post-Construction Annual Inspection form (before September 30<sup>th</sup> of each year) mailed to: Department of Development Services

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**Please note: Post-Construction plans are only required for qualifying new and re-development construction sites. Qualifying sites are any new development site or re-development sites that result in a total land disturbance of one (1) or more acres and sites that are a part of a larger common development or sale that would disturb one (1) or more acres.**