



## JEFFERSON COUNTY, ALABAMA. CITIZEN ACCESS PORTAL

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How do I Protest?

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### STEP 1

Select **BOE** tab and click on the **Protest** tab, it will navigate to the protest page where the citizen can enter their valid details in the appropriate text fields as applicable and click on the **Protest** button (highlighted in Red) as shown in the **Figure 1**.

**JEFFERSON COUNTY, ALABAMA. CITIZEN ACCESS PORTAL**

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- Search
- **Protest**
- Forms
- Check Status

**QUICK LINKS**

- BOE
- Property Tax
- Assessment
- Collection
- Millage Rate
- Contact Us
- County Site
- \*\* News \*\*

**Disclaimer:**

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Jefferson County  
716 Richard Arrington Jr Blvd N  
Birmingham, AL 35203  
(205) 325-5500

**BOE - TAX YEAR 2019**

[HELP](#)

REAL PROPERTY: ☒

**PROTEST**

Parcel Number: 30 00 34 2 021 021.000 \*

**PROPERTY OWNER**

Name: (LastName FirstName) JEFFERSON COUNTY RIGHT OF WAY \*

Contact:

Address1: 716 RICHARD ARRINGTON BLVD \*

Address2:

City/State/Zip: BIRMINGHAM AL 35203 \*

Email: \*

Telephone: \*

**AGENT**

Name:

Address:

City/State/Zip:

Email:

Tel:

Letter of Authorization:  \*\*

**PROTEST DETAILS**

Complaint:

Attachment:  \*\*

Hearing Location: BESSEMER

☐ Check this box if you will not be attending the hearing. Your protest will be purely based on the given documentation.

\*Mandatory Fields.  
\*\*Please combine multiple documents into a single file.  
\*\*Documents must be PDF.

**ADDITIONAL PARCEL #**

1

2

3

4

5

6

7

8

9

10

11

12

\*The parcel number can be entered without any spaces or special characters as it is auto formatted.  
\*If you have more than 13 parcels to protest then mail in the application.

Figure 1: Protest Form.

---

On clicking the **Protest** button, the page navigates to the Confirmation page which displays the **Parcel#** and the **Case#** as shown in **Figure 2**.

#### CONFIRMATION

**YOUR PROTEST HAS BEEN FILED**

**TAX YEAR: 2019**

**Date Filed: 8/19/2019**

**Protest Filed By: JEFFERSON COUNTY RIGHT OF WAY**

**Address: 716 RICHARD ARRINGTON BLVD**  
**BIRMINGHAM AL 35203**

**Email Address: PARRISHL@JCCAL.ORG**

<b><u>PARCEL #</u></b>	<b><u>CASE #</u></b>
<b>30 00 34 2 021 021.000</b>	<b>C19-00725</b>

**Reference ID: (use this to track case status online) 3876**

**Watch your email for an appointment in as soon as 10 days.**

**Figure 2:** Confirmation Page.

Click on the **"OK"** button to complete the process.

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## How do I Protest for Multiple Parcels?

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### STEP 1

Enter all the mandatory details in the protest section including the name and contact details.

---

### STEP 2

To file a protest for multiple parcels, enter the Parcel numbers for which the protest has to be made in the **Additional Parcel** section as shown in **Figure 3** (highlighted in blue) and click on the Protest button.

- A maximum of twelve (12) additional parcels can be added at a time to file a protest in the Additional Parcel section.

**JEFFERSON COUNTY, ALABAMA. CITIZEN ACCESS PORTAL**

WELCOME   PROPERTY TAX   **BOE**   PERSONAL PROPERTY   REDEMPTION

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**BOE - TAX YEAR 2019** [HELP](#)

REAL PROPERTY: ☒ Reset

**PROTEST**

Parcel Number:  \*

**PROPERTY OWNER**

Name:  \*  
(LastName FirstName)

Contact:

Address1:  \*

Address2:

City/State/Zip:    \*

Email:  \*

Telephone:  \*

**AGENT**

Name:

Address:

City/State/Zip:

Email:

Tel:

Letter of Authorization:  Browse... \*\*

**PROTEST DETAILS**

Complaint: 

value is too high

 \*

Attachment:  Browse... \*\*

Hearing Location:  ▼

☐ Check this box if you will not be attending the hearing. Your protest will be purely based on the given documentation.

Protest Cancel

\*\*Mandatory Fields.  
\*\*Please combine multiple documents into a single file.  
\*\*Documents must be PDF.

**ADDITIONAL PARCEL #**

1

2

3

4

5

6

7

8

9

10

11

12

\*The parcel number can be entered without any spaces or special characters as it is auto formatted.  
\*If you have more than 13 parcels to protest then mail in the application.

**Figure 3:** Filing Protest for Additional Parcels.

The page navigates to the Confirmation page which displays the **Parcel#** that was entered in the Protest section along with the **Case#** as shown in **Figure 4**.

**CONFIRMATION**

YOUR PROTEST HAS BEEN FILED

**TAX YEAR: 2019**

**Date Filed: 8/19/2019**

**Protest Filed By: JEFFERSON COUNTY RIGHT OF WAY**

**Address: 716 RICHARD ARRINGTON BLVD**

**BIRMINGHAM AL 35203**

**Email Address: PARRISHL@JCCAL.ORG**

**PARCEL #**

**30 00 34 2 021 021.000**

**CASE #**

**C19-00725**

**Reference ID: (use this to track case status online) 3876**

**Watch your email for an appointment in as soon as 10 days.**

OK

**Figure 4:** Confirmation page

Click on the **“OK”** button to complete the process.

## How do I Protest from Search page?

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### STEP 1

Click on the **BOE** tab, the **Search** page is displayed.

In the **Real Property Protest** section (highlighted in red), where the citizen can search for the parcel details based on **Name**, **Parcel#** or **Address** in **Figure 5**.

The screenshot shows the 'JEFFERSON COUNTY, ALABAMA. CITIZEN ACCESS PORTAL' header. Below the header is a navigation bar with links: WELCOME, PROPERTY TAX, BOE, PERSONAL PROPERTY, and REDEMPTION. On the left is a sidebar menu with options: Search, Protest, Forms, Check Status, and a QUICK LINKS section containing BOE, Property Tax, Assessment, Collection, Millage Rate, Contact Us, County Site, and News. The main content area is titled 'REAL PROPERTY PROTEST - SELECT PARCELS'. It features a search field with the placeholder text 'LAST NAME' and a 'Search' button. Below the search field are three radio buttons: 'Name' (selected), 'Parcel #', and 'Address'. A green bar at the bottom of the main content area indicates 'TAX YEAR: 2019'.

**Figure 5:** BOE Search

### STEP 2

Select **Parcel#** radio button (highlighted in red) and enter parcel# in the search field and click on the **Search** button as shown in **Figure 6**.

This is a close-up of the 'REAL PROPERTY PROTEST - SELECT PARCELS' form. The search field contains the text '30 00 34 2 0 1 021.000'. Below the search field, the text 'ENTER PARCEL #' is displayed. The three radio buttons are 'Name', 'Parcel #', and 'Address'. The 'Parcel #' radio button is selected and highlighted with a red circle. A red arrow points down to the 'Parcel #' radio button.

**Figure 6:** Search by Parcel#.

On clicking the search button, the result will be displayed as shown in **Figure 7** (highlighted in red).

**REAL PROPERTY PROTEST - SELECT PARCELS**

30 00 34 2 021 021.000

ENTER VALID PARCEL #.

☐ Name ☒ Parcel # ☐ Address

---

**1 Record Found. TAX YEAR: 2019**

**30 00 34 2 021 021.000**

<input type="checkbox"/>	OWNER NAME:	JEFFERSON COUNTY RIGHT OF WAY	ACCOUNT NO:	<b>30461</b>
	ADDRESS:	716 RICHARD ARRINGTON BLVD BIRMINGHAM AL 35203	LAND VALUE:	<b>\$5,300</b>
			IMP. VALUE:	<b>\$0</b>
	BOE CASE #:	<b>C19-00725</b>	TOTAL VALUE:	<b>\$5,300</b>

**Figure 7:** Search Result

### STEP 3

To file a protest for the parcel(s), check the checkbox of the parcel(s) (highlighted in red) and click on **File Protest** Hyper link (highlighted) as shown in **Figure 8**.

**REAL PROPERTY PROTEST - SELECT PARCELS**

30 00 34 2 021 021.000

ENTER VALID PARCEL #.

☐ Name ☒ Parcel # ☐ Address

---

**1 Record Found. TAX YEAR: 2019**

**30 00 34 2 021 021.000**

<input checked="" type="checkbox"/>	OWNER NAME:	JEFFERSON COUNTY RIGHT OF WAY	ACCOUNT NO:	<b>30461</b>
	ADDRESS:	716 RICHARD ARRINGTON BLVD BIRMINGHAM AL 35203	LAND VALUE:	<b>\$5,300</b>
			IMP. VALUE:	<b>\$0</b>
	BOE CASE #:	<b>C19-00725</b>	TOTAL VALUE:	<b>\$5,300</b>

**Figure 8:** Filing protest for Parcel

On clicking the **File Protest** hyper link, the page navigates to the **Protest** page which requires the user to enter all mandatory fields before filing the protest by clicking on the **Protest** button (highlighted in red) as shown in **Figure 9**.

REAL PROPERTY: ☒**PROTEST**Parcel Number: \***PROPERTY OWNER**Name:  
(LastName FirstName) \*Contact: Address1: \*Address2: City/State/Zip:   \*Email: \*Telephone: \***AGENT**Name: Address: City/State/Zip:   Email: Tel: Letter of Authorization:  \*\***PROTEST DETAILS**Complaint: Attachment:  \*\*Hearing Location: ▼☐ Check this box if you will not be attending the hearing.  
Your protest will be purely based on the given  
documentation.

\*Mandatory Fields.

\*\*Please combine multiple documents into a single file.

\*\*Documents must be PDF.

**ADDITIONAL PARCEL #**1 2 3 4 5 6 7 8 9 10 11 12 \*The parcel number can be entered without any  
spaces or special characters as it is auto  
formatted.\*If you have more than 13 parcels to protest  
then mail in the application.**Figure 9:** File protest page**Note:** File Protest process for Business Personal Property follows the same procedure as that of Real Property.