

JEFFERSON COUNTY, ALABAMA. CITIZEN ACCESS PORTAL

How do I Protest?

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STEP 1

Select **BOE** tab and click on the **Protest** tab, it will navigate to the protest page where the citizen can enter their valid details in the appropriate text fields as applicable and click on the **Protest** button (highlighted in Red) as shown in the **Figure 1**.

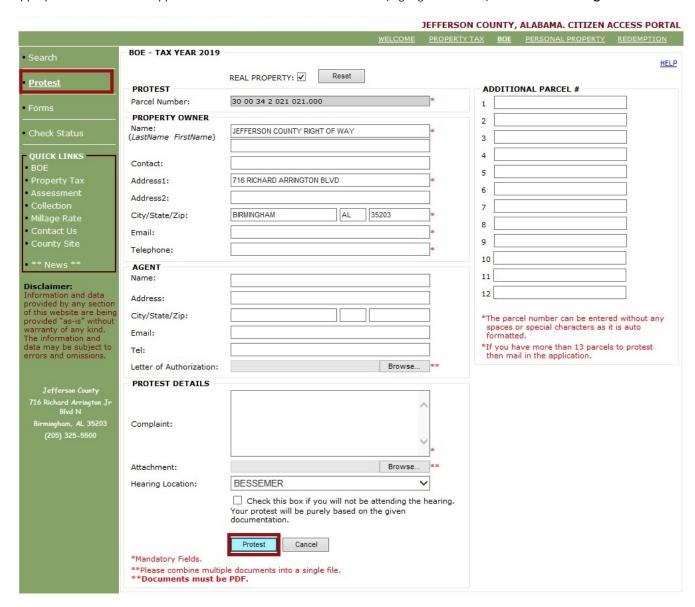


Figure 1: Protest Form.

On clicking the **Protest** button, the page navigates to the Confirmation page which displays the **Parcel#** and the **Case#** as shown in **Figure 2**.

CONFIRMATION

YOUR PROTEST HAS BEEN FILED

TAX YEAR: 2019

Date Filed: 8/19/2019
Protest Filed By: JEFFERSON COUNTY RIGHT OF WAY
Address: 716 RICHARD ARRINGTON BLVD
BIRMINGHAM AL 35203

Email Address: PARRISHL@JCCAL.ORG

PARCEL # CASE # C19-00725

Reference ID: (use this to track case status online) 3876

Watch your email for an appointment in as soon as 10 days.



Figure 2: Confirmation Page.

Click on the "OK" button to complete the process.

How do I Protest for Multiple Parcels?

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STEP 1

Enter all the mandatory details in the protest section including the name and contact details.

STEP 2

To file a protest for multiple parcels, enter the Parcel numbers for which the protest has to be made in the **Additional Parcel** section as shown in **Figure 3** (highlighted in blue) and click on the Protest button.

• A maximum of twelve (12) additional parcels can be added at a time to file a protest in the Additional Parcel section.

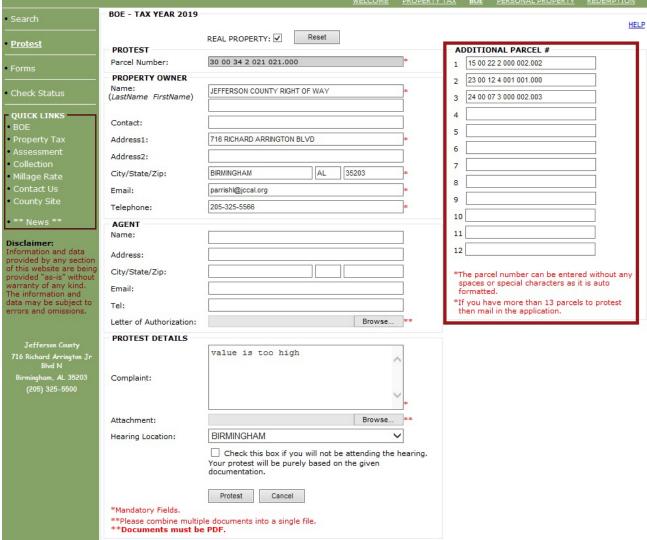


Figure 3: Filing Protest for Additional Parcels.

The page navigates to the Confirmation page which displays the Parcel# that was entered in the Protest section along with the Case# as shown in Figure 4.

CONFIRMATION

YOUR PROTEST HAS BEEN FILED TAX YEAR: 2019 Date Filed: 8/19/2019 Protest Filed By: JEFFERSON COUNTY RIGHT OF WAY Address: 716 RICHARD ARRINGTON BLVD **BIRMINGHAM AL 35203** Email Address: PARRISHL@JCCAL.ORG PARCEL # CASE # 30 00 34 2 021 021.000 C19-00725 Reference ID: (use this to track case status online) 3876 Watch your email for an appointment in as soon as 10 days. OK

Figure 4: Confirmation page

How do I Protest from Search page?

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STEP 1

Click on the BOE tab, the Search page is displayed.

In the Real Property Protest section (highlighted in red), where the citizen can search for the parcel details based on Name, Parcel# or Address in Figure 5.



Figure 5: BOE Search

STEP 2

Select Parcel# radio button (highlighted in red) and enter parcel# in the search field and click on the **Search** button as shown in **Figure 6**.

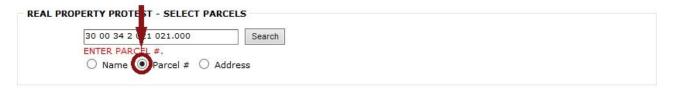


Figure 6: Search by Parcel#.

On clicking the search button, the result will be displayed as shown in Figure 7 (highlighted in red).

30 00 3	4 2 021 021.000 Search			
7.20	/ALID PARCEL #.			
O Nar	ne Parcel # Address			
File Protest				
File Flutest				
7/				
l Record Found.	TAX Y	EAR: 2019		
Record Found. 30 00 34 2 021 02	- Control late	EAR: 2019		
	- Control late	EAR: 2019 ACCOUNT NO:	30461	
30 00 34 2 021 02	1.000		30461 \$5,300	
OWNER NAME:	1.000 JEFFERSON COUNTY RIGHT OF WAY	ACCOUNT NO:		

Figure 7: Search Result

STEP 3

To file a protest for the parcel(s), check the checkbox of the parcel(s) (highlighted in red) and click on **File Protest** Hyper link (highlighted) as shown in **Figure 8**.



Figure 8: Filing protest for Parcel

On clicking the **File Protest** hyper link, the page navigates to the **Protest** page which requires the user to enter all mandatory fields before filing the protest by clicking on the **Protest** button (highlighted in red) as shown in **Figure 9**.

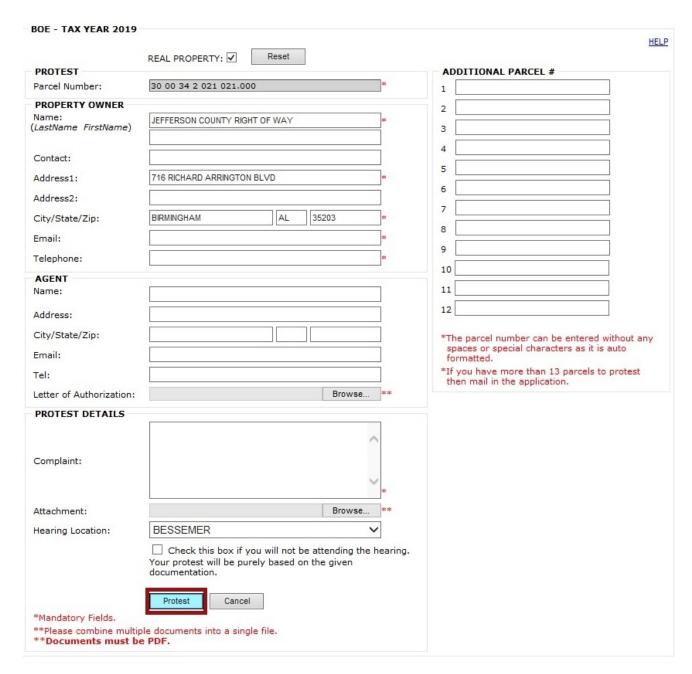


Figure 9: File protest page

Note: File Protest process for Business Personal Property follows the same procedure as that of Real Property.