

**FINANCE AND INFORMATION TECHNOLOGY COMMITTEE**  
**Chairman – Commissioner Stephens**

**FINANCE**

*Mr. Travis Hulseley (Acting)*

1. Unusual Demand Report dated 6/19/12

**REVENUE**

*Mr. Travis Hulseley*

2. **Critical Needs**  
The Revenue Department (General Fund) has initiated the following certifications:

Revenue – General Fund  
(6) Administrative Assistant IIs Add\*

\*Indicates the County Manager has recommended the establishment of an Administrative Assistants Utility Pool (AAUP) consisting of six (6) Administrative Assistant IIs to temporarily place employees in departments that have temporary staffing needs.

**PURCHASING**

*Mr. Michael Matthews*

3. Purchasing Department Reports:
  - A. Week of 5/31/12 to 6/4/12
  - B. Week of 6/5/12 to 6/11/12
4. Purchasing Exception Reports:
  - A. Week of 5/31/12 to 6/4/12
  - B. Week of 6/5/12 to 6/11/12
5. Encumbrance Reports:
  - A. Week of 5/31/12 to 6/4/12
  - B. Week of 6/5/12 to 6/11/12

**BUDGET MANAGEMENT OFFICE**

*Ms. Tracie Hodge*

*The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances and are in compliance with the Resolution to Restrict Staff Development for Fiscal Year 2010-2011 approved by the Commission December 28, 2010.*

**INDIVIDUAL STAFF DEVELOPMENT**

6. **Personnel Board (For Information Only)** \$963.15  
Cynthia Holiness  
Government Finance Association of Alabama Finance Conference  
Orange Beach, AL – August 14-17, 2012

**POSITION CHANGES AND/OR REVENUE CHANGES**

7. **Roads & Transportation** \$493,158.77  
Increase revenues & expenditures to record an 80% reimbursement from the Alabama Department of Transportation for the purchase of additional Right-of-Way for the Morgan Road Widening Project.

**OTHER BUDGET TRANSACTIONS**

8. **General Services** \$30,000.00  
Add purchasing memorandum to purchase a Forklift with a charger. This is an estimated cost. This item must be bid.

**INFORMATION TECHNOLOGY**

*Mr. Wayne Cree*

9. **Atkins North America, Inc – Contract # 3868**  
Jefferson County Geographic Information Systems Non-Disclosure and Data License Agreement between Jefferson County Commission, Alabama and Atkins North America, Inc.

Cost:	\$0.00
Amount budgeted:	\$0.00
Remaining budget:	\$0.00

10. **VMware Software Licenses and Support – Contract # 3878**  
Contract for software virtualization licenses and annual maintenance support for datacenter servers and PC desktops. Software is used to virtualize servers and desktops to maximize the utilization of computing resources. Also includes software that monitors computing utilization for charge back purposes.

Cost:	\$51,351.20
Amount Budgeted	\$51,351.20
Remaining budget:	\$439,725.75

**SHERIFF'S OFFICE**

*Sheriff Mike Hale*

*No items submitted.*

**TREASURER'S OFFICE**

*Hon. Jennifer Champion*

*No items submitted.*

**TAX ASSESSOR**

*Hon. Gaynell Hendricks/Hon. Andrew Bennett*

*No items submitted.*

**TAX COLLECTOR**

*Hon. J.T. Smallwood/Hon. Grover Dunn*

11. Tax Collector's final settlements with the State of Alabama.

**BOARD OF EQUALIZATION**

*Mr. Bob Rogers*

*No items submitted.*

**COUNTY ATTORNEY**

*Mr. Jeff Sewell*

*No items submitted.*

**COUNTY MANAGER**

*Mr. Tony Petelos*

*No items submitted.*

**OTHER BUSINESS**

*Commissioner Jimmie Stephens*