

FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE

Mr. Travis Hulseley (Acting)

1. Unusual Demand Report dated 4/24/12
2. **Critical Needs**
The Finance Department (General Fund) has initiated the following certifications:

(2) Senior Accountants	Replacement
(2) Principal Accountants	Replacement

PURCHASING

Mr. Michael Matthews

3. Purchasing Department Reports:
 - A. Week of 3/29/12 to 4/4/12
 - B. Week of 4/5/12 to 4/11/12
 - C. Addendum #1 – Week of 4/5/12 to 4/11/12
4. Encumbrance Reports:
 - A. Week of 3/29/12 to 4/4/12
 - B. Week of 4/5/12 to 4/11/12

BUDGET MANAGEMENT OFFICE

Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances and are in compliance with the Resolution to Restrict Staff Development for Fiscal Year 2010-2011 approved by the Commission December 28, 2010.

MULTIPLE STAFF DEVELOPMENT

5. **Probate Court (3 Participants)**

Alan L. King	\$260.40
Sherri C. Friday	\$260.40
Sarah J. Rhodes	\$351.20
Alabama Law Institute 2012 Spring Conference Tuscaloosa, AL – May 17-18, 2012 (Required Training)	

6. **Revenue (2 Participants)**

Paula Mitchell	\$225.00
Lisa McGough	\$225.00

Altist Certified Revenue Examiner Program
Hoover, AL – May 2-4, 2012
(Satisfy Certification Requirements)

INDIVIDUAL STAFF DEVELOPMENT

7. **Commission**

Sandra Little Brown	\$232.00
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Association of County Commissions of Alabama – County Day
Montgomery, AL – May 2-3, 2012

8. **Board of Equalization**

Lisa Mayes	\$543.11
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Site Visit to ERING home office – training for Jeff Co support
for CAPture
Atlanta, GA – March 25-28, 2012
(State Funds)

Jane Mardis	\$402.60
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Alabama Association of Assessing Officials Education Committee
Planning Meeting
Orange Beach, AL – April 25-26, 2012
(State Funds)

9. **General Services**

Jeffrey S. Smith	\$1,770.08
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International Association of Clerks, Recorders, Election Officials
and Treasurers 41st Annual Conference
Albuquerque, NM – June 28 – July 3, 2012
(Continuing Education to maintain status as Certified Elections/Registration
Administrator (CERA))

10. **Senior Citizens Services**

Barbara Shores Martin	\$516.96
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Alabama Gerontological Society Annual Conference
Huntsville, AL – April 11-13, 2012
(Paid with Grant Funds)

OTHER BUDGET TRANSACTIONS

11. Information Technology \$56,885.90
Shift funds & add purchasing memorandum to replace Infoblox DNS/DHCP appliances.

SHERIFF'S OFFICE

Sheriff Mike Hale

No items submitted.

TREASURER'S OFFICE

Hon. Jennifer Champion

No items submitted.

TAX ASSESSOR

Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR

Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION

Mr. Bob Rogers

No items submitted.

COUNTY ATTORNEY

Mr. Jeff Sewell

OTHER BUSINESS

Commissioner Jimmie Stephens

12. Resolution appointing Victor Walker to the McCalla Area Fire District Board for the remainder of the five year term expiring in November of 2016.