

FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE

Mr. George Tablack, CFO

- 1. Unusual Demand Report dated 11/21/13

- 2. Wire Transfers for October 2013
For Information Only

- 3. **Fixed Asset Disposal:**

Roads & Transportation	Printer	Landfill
Roads & Transportation	Printer	Landfill
Roads & Transportation	Notebook Computer	Landfill
Family Court	Copier	Salvage

REVENUE

Mr. Travis Hulsey

No items submitted.

PURCHASING

Mr. Michael Matthews

- 4. Purchasing Agenda:
 - A Week of 10/29/13-11/4/13
 - B. Week of 11/5/13-11/11/13
 - C. Week of 11/12/13-11/18/13

- 5. Purchasing Exception Report:
 - A Week of 10/29/13-11/4/13
 - B. Week of 11/5/13-11/11/13
 - C. Week of 11/12/13-11/18/13

- 6. Encumbrance Report:
 - A Week of 10/29/13-11/4/13
 - B. Week of 11/5/13-11/11/13
 - C. Week of 11/12/13-11/18/13

- 7. Credit Card:
Statement closing 10/25/13

BUDGET MANAGEMENT OFFICE

Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

MULTIPLE STAFF DEVELOPMENT

Sheriff		
8.	Kerry Morgan	\$52.50
	Russell Starnes	\$148.78
	Modern Warrior Demo Bomb Squad Training Cussetta, GA – November 19-20, 2013 Continuing Education	
9.	Lloyd Watkins	\$713.00
	Angela Frazier	\$973.32
	Caye Alexander	\$973.32
	Homicide: The Investigative Challenge Marietta, GA – November 12-15, 2013 Continuing Education	
10.	Jeff Mulkin	\$1,230.66
	Michael Jackson	\$1,230.66
	Interview and Interrogation Technique Memphis, TN – November 18-22, 2013 Continuing Education	
11.	Wanda Mitchell	\$973.32
	Gwendolyn Bryant	\$973.32
	Small Jail Big Problems Charleston, SC – December 8-11, 2013 Continuing Education	
Storm Water		
12.	Garry Miller	\$125.00
	Zhaleh McCullers	\$125.00
	Evolution of Municipal Separate Storm Sewer System Pelham, AL – November 14, 2013 NPDES Requirement	

INDIVIDUAL STAFF DEVELOPMENT

13.	Community and Economic Development/Grant Funds Cynthia Daniels	\$285.00
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	26 th Annual Governmental Accounting Forum Birmingham, AL – December 11-12, 2013	
14.	Yolanda Caver Community Development Block Grant Disaster Recovery Training Atlanta, GA – December 4-6, 2013	\$602.79
	County Attorney	
15.	Theo Lawson CLE Seminar Orange Beach, AL – October 24-26, 2013 Continuing Education	\$542.18
	Emergency Management Agency	
16.	Annette Davis Public Safety Media Training Birmingham, AL – November 12-13, 2013 Continuing Education	\$295.00
	Environmental Services	
17.	David Denard Meeting with Rating Agencies New York, NY – November 4-5, 2013	1,542.27
	Office of Senior Citizens Services/Grant Funds	
18.	Derry Johnson Alabama Association of Regional Councils Orange Beach, AL – October 20-23, 2013	\$1,041.98
19.	Derry Johnson Best Practice Review at South Alabama Regional Council of Governments Dothan, AL – October 13-15, 2013	\$278.70
	Personnel Board	
20.	Cynthia Holiness GASB Financial Reporting Requirements for State and Local Governments Birmingham, AL – November 13, 2013 – webinar	\$99.99
	Revenue	
21.	Bruce Thompson Tax Audit Newark, NJ – January 4-12, 2014	\$2,287.50
22.	Wesley Moore Tax Audit Nashville, TN – January 12-17, 2014	\$1,137.50

23. Charles Bell \$3,116.10
 Tax Audit
 Palm Beach, Miami, Tampa, and Stuart, FL – January 11-25, 2014

Sheriff
 24. Larry Williams \$495.00
 Basic NASRO
 Hoover, AL – December 2-6, 2013
 School Resource Officer Training

POSITION CHANGES AND/OR REVENUE CHANGES

25. **Emergency Management Agency** \$3,379.40
 Increase revenues & expenditures to record a payment from Explorer Post 209 for state surplus property equipment picked up 09/18/13.

OTHER BUDGET TRANSACTIONS

26. **General Services** \$13,604.40
 Add a purchasing memorandum to purchase a steamer, convection, gas, floor model Cleveland Range model number 24CGA10.

27. **General Services** \$16,120.50
 Add a purchasing memorandum to purchase a gas convection oven.

28. **General Services** \$276,263.00
 Add a purchasing memorandum to purchase an upgrade to the security system at the Bessemer Jail.

29. **County Manager**
 Resolution that the annual salary for the position of Confidential Secretary, County Manager (classification #094604) be increased from \$59,159.98 to \$69,000 effective November 30, 2013.

INFORMATION TECHNOLOGY

Mr. Wayne Cree

30. **Dell Marketing, LP – Contract #5557**
 Contract to provide VMware vSphere Upgrade and Maintenance Support (software used in the County datacenter for server(s) virtualization and management tools).

Contract Terms:	10/1/13 – 09/30/14
Original Budget: (2220 account 510215)	\$395,920.00
Current Remaining Budget:	\$346,953.32
Requested Amount:	\$31,954.60

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| Remaining Budget After Requested Amount: | \$314,998.72 |
| 30 Day Cancellation: | Yes |
31. **Network America, Inc. – Contract #5711**
 FY2014 LANDesk Annual Maintenance – Software used to support PCs and laptops: remote access for troubleshooting, push software to county PCs / laptops, access management/reporting.
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|--|--------------------|
| Contract Terms: | 11/1/13 – 10/31/14 |
| Original Budget: (2220 account 511410) | \$639,085.00 |
| Current Remaining Budget: | \$472,486.37 |
| Requested Amount: | \$19,872.00 |
| Remaining Budget After Requested Amount: | \$452,614.37 |
| 30 Day Cancellation: | Yes |
32. **B & L Associates – Contract #5690**
 FY2014 Mainframe Backup VTS Hardware & Software, Time Accounting & Tape Library Maintenance and Support.
- | | |
|--|--------------------|
| Contract Terms: | 11/1/13 – 10/31/14 |
| Original Budget: (2220 account 511410) | \$639,085.00 |
| Current Remaining Budget: | \$452,614.37 |
| Requested Amount: | \$28,245.00 |
| Remaining Budget After Requested Amount: | \$424,369.37 |
| 30 Day Cancellation: | Yes |
33. **Official Payment Holding, Inc. – Contract #5685**
 FY2014 IVR WebEncore Maintenance Support for Benefit Renewals
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|--|-------------------|
| Contract Terms: | 10/1/13 – 9/30/14 |
| Original Budget: (2220 account 514950) | \$241,852.00 |
| Current Remaining Budget: | \$222,457.82 |
| Requested Amount: | \$3,570.00 |
| Remaining Budget After Requested Amount: | \$218,887.82 |
| 30 Day Cancellation: | Yes |
34. **Federalgraphics, LLC – Contract # 5628**
 Contract to provide All-In-Printers for various Jefferson County Departments and PACA on as needed basis as requested and budgeted.
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|--|---------------------------|
| Contract Terms: | 10/1/13 – 9/30/14 |
| Original Budget: | N/A |
| Current Remaining Budget: | N/A |
| Requested Amount: | Not to exceed \$50,000.00 |
| Remaining Budget After Requested Amount: | N/A |
| 30 Day Cancellation: | Yes |

35. **Dell Marketing, LP – Contract #5625**

Contract to provide Laser and Dot Matrix printers for various Jefferson County Departments and PACA on as needed basis as requested and budgeted.

Contract Terms:	10/1/13 – 9/30/14
Original Budget:	N/A
Current Remaining Budget:	N/A
Requested Amount:	Not to exceed \$50,000.00
Remaining Budget After Requested Amount:	N/A
30 Day Cancellation:	Yes

36. Resolution to increase cap on Contract #5437 for the Cisco equipment and software with Strategic Allied Technologies from \$500,000 to not to exceed the amount of \$1,000,000.00 for fiscal year 2013 – 2014.

SHERIFF’S OFFICE

Sheriff Mike Hale

No items submitted.

TREASURER’S OFFICE

Hon. Mike Miles

No items submitted.

TAX ASSESSOR

Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR

Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION

Mr. Bob Rogers

No items submitted.

OTHER BUSINESS

Commissioner Jimmie Stephens