

JEFFERSON COUNTY COMMISSION

DATE: August 29, 2013

TIME: _____

I. ROLL CALL

II. INVOCATION

Reverend Mike Stevens - Union Hill Baptist Church

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

August 15, 2013

V. PUBLIC HEARING

Resolution to approve request from DRE Eastwood, L.L.C. for vacation of a sanitary sewer easement - Cooper Hill Sanitary Sewer Line S-10.

VI. RESOLUTIONS

Administrative Services - Commissioner Carrington

Pension Board

1. Resolution to approve pension contribution and County match for Kenneth Bailey, Sheriff's Office due to granted military leave of absence in the amount of \$342.22

Personnel Board

2. Resolution to acknowledge an agreement with Business Software, Inc. to provide BSI Tax Factory software support for the period July 20, 2013 - July 19, 2014 in the amount of \$9,029.47. (remaining budget \$217,099.17)

Environmental Services

3. Resolution authorizing execution of an agreement with Infor (U.S.), Inc. to provide annual maintenance for the Infor EAM Enterprise Editions-SQL asset management software for a period of one year in the amount of \$4,954.63. (remaining budget \$8,073,611)
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Finance and IT - Commissioner Stephens

Finance

4. Approval of the Unusual Demands report.

Purchasing

5. Approval of Purchasing Minutes for week of 8/6/13 - 8/12/13, Amendment No. 1, Amendment No. 2, 8/13/13 - 8/19/13 and Addendum No. 1.
6. Approval of Exceptions Report for week of 8/6/13 - 8/12/13 and 8/13/13 - 8/19/13.
7. Approval of Encumbrance Report for week of 8/6/13 - 8/12/13 and 8/13/13 - 8/19/13.
8. Resolution to ratify credit card statement closing July 26, 2013.

Budget Management Office

9. Approval of Staff Development report.

a. Multiple Staff Development

i. Environmental Services - 3 participants

Johnny Weston	\$2,451.61
John Etheridge	\$2,451.61
Gabriel McKinney	\$2,451.61
Electrical Workshop - Basics to Troubleshooting Huntsville, AL – September 23-26, 2013	

ii. Revenue - 2 participants

Michael Humber	\$220.00
Wesley Moore	\$220.00
Sales & Use Tax Auditing Training Class Montgomery & Hoover, AL – September 6 & 20, 2013	

iii. Roads & Transportation - 2 participants

Kelly Watson	\$565.00
Paul Turner	\$565.00
IRWA Ch. 24 SR/WA Review Study Session & Exam Birmingham, AL – October 1-3, 2013	

iv. Storm Water Management Agency - 3 participants

Amanda Elledge	\$995.81
Johanna Burwinkle	\$958.09
Lyn DiClemente	\$966.19
ADEM Requirements (Board Member & presenters)	

b. Individual Staff Development

i. Environmental Services

David Denard	\$1,058.58
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Meeting with Rating Agencies
New York, NY – August 25-26, 2013

ii. Inspection Services		
Michael Thomas		\$287.13
International Code Class on Significant Changes: Accessibility Standard Montgomery, AL – September 19, 2013		
iii. Office of Senior Citizen Services		
(i) Derry Johnson	(grant funds)	\$940.37
Annual SE4A Conference Orange Beach, AL – September 22-25, 2013		
(ii) Melanie Gamble		\$424.56
CMS 2013 National Training Program SHIP Atlanta, GA – September 9-11, 2013		
iv. Revenue		
(i) Darrick Williams		\$110.00
Sales & Use Tax Auditing Classes Hoover, AL – June 14, 2013		
(ii) Darrick Williams		\$210.00
CROAA Training Class Orange Beach, AL – August 19-22, 2013		
(iii) Darrick Williams		\$110.00
Sales & Use Tax Training Class Hoover, AL – September 20, 2013		
(iv) Charles Bell		\$110.00
CRE Training Hoover, AL – October 11, 2013		
v. Sheriff's Office		
Jeanie Miller		\$539.26
22 nd Annual Homicide Conference Shreveport, LA – October 27-30, 2012		
vi. Tax Assessor - Bessemer		
Janet Bell		\$275.00
AL VII: International Mapping Class Hoover, AL – November 8, 2013		

c. For Information Only

i. Personnel Board		
Cynthia Holiness		\$100.00
Conflict Management Webinar Series – August 15, 2013		

10. Approval of Budget Transaction report.
 - a. Position Changes and/or Revenue Changes
 1. Youth Detention \$27,100
 Additional funds and purchasing memorandum to purchase a convection oven and increase food costs.
 2. Roads and Transportation \$606,205.72
 Shift funds from Roads Fund Balance and add purchasing memorandum to purchase a 2014 bridge inspection truck needed to inspect bridges for ALDOT compliance.
 - b. Other Budget Transactions
 3. Information Technology \$292,719
 Shift funds from capital media to software maintenance to cover maintenance on GIS and Ciprix.

Information Technology

11. Resolution authorizing execution of an agreement with Strategic Allied Technologies for purchase of Cisco network equipment and software for various departments and PACA members for the period August 15, 2013 - August 14, 2014 in an amount not to exceed \$50,000. Purchases will be on an as needed basis as requested and budgeted by the various County departments.

Sheriff's Office

12. Resolution to acknowledge an agreement with New World Systems Corporation to provide software maintenance for the period August 23, 2013 - August 22, 2015 in the amount of \$750,000.

Tax Assessor

13. Resolution authorizing execution of an agreement with The Lamar Companies to provide two (2) billboard advertising for a period July 25, 2013 - July 24, 2014 in the amount of \$9,600. (remaining budget \$400)

Health and General Services - Commissioner Bowman

Cooper Green Mercy Health Services

14. Resolution authorizing execution of Amendment No. 2 to the agreement with Intersystem Corp to provide annual software maintenance and support for Cache Elite subscription for the period March 1, 2013 - February 28, 2014 in the amount of \$46,200. (remaining budget \$42,969.98)
15. Resolution authorizing execution of an agreement with EMID Millipore to provide service for two (2) Millipore water systems for the period July 1, 2013 - June 30, 2014 in the amount of \$5,048. (remaining budget \$0)

16. Resolution authorizing execution of an addendum to the agreement with Diagnostica Stago, Inc. to change the agreement to an analyzer lease and to order reagents and supplies as needed in the amount of \$48,491.38.

General Services

17. Resolution authorizing execution of an agreement with GKL Companies, Inc. to provide various roof replacements and repairs at Camp Ketona, Central Laundry and Operations Center in the amount of \$356,900. (remaining budget \$761,676)

Land Planning - Commissioner Knight

18. Resolution to proclaim the week of September 17- 23 as Constitution Week.

Emergency Management Agency

19. Resolution to acknowledge a Cooperative Agreement with the Alabama Emergency Management Agency for Fiscal Year 2012 Emergency Management Performance Grant (EMPG) funds in the amount of \$12,000 to provide additional operational funding.

State Courts

20. Resolution authorizing execution of a letter approving the FY2014 Jefferson County Community Corrections Plan for UAB TASC.

Animal Control

21. Resolution authorizing execution of a purchase agreement for facilities required for animal control.

Roads and Transportation - Commissioner Brown

Community & Economic Development

22. Resolution authorizing execution of an agreement with Thompson Architecture to provide architectural services associated with Fairfield Willie Mays Improvements Project in the amount of \$23,150 - CDBG funds. (remaining budget \$136,000.49)
23. Resolution authorizing execution of an agreement with Thompson Architecture to provide architectural services associated with Midfield Community Center Renovations Project in the amount of \$23,150 - CDBG funds. (remaining budget \$135,965.30)
24. Resolution authorizing execution of a Cooperative Agreement with Concord Fire District regarding construction of a storm shelter in Oak Grove. There is no funding associated with this agreement.
25. Resolution authorizing execution of a Cooperative Agreement with Concord Fire District regarding construction of a storm shelter in Concord. There is no funding associated with this agreement.

26. Resolution authorizing execution of a Cooperative Agreement with the City of Warrior regarding construction of a storm shelter in Warrior. There is no funding associated with this agreement.
27. Resolution authorizing execution of Amendment No. 1 to the agreement with JCHA Housing & Development for the Hickory Ridge Phase 2 Project - Special Needs Rental Housing for the Elderly which increases the County HOME Program loan amount from \$555,608.00 to \$1,060,608.00 and increases the amount of the private grant and owner funds from \$500,000.00 to \$2,234,069.00 for a project total of \$3,294,677.00. The number of units will increase from eight to twenty units.
28. Resolution to award and authorize execution of an agreement with Gillespie Construction as the lowest, responsible bidder for the West Highland Water Line Improvements Project in the amount of \$320,000 - CDBG funds.
29. Resolution authorizing execution of the Standard Forms 424, along with Consolidated Plan Certifications for CDBG Disaster Recovery Funds in the amount of \$5,073,652.

Roads & Transportation

30. Request from Warrior River Water Authority to locate their facilities on Jefferson County right of way.
31. Resolution to approve the temporary closure of Warrior River Road 2,000 feet east of Taylors Ferry Road to remove and replace storm drain culverts beginning Friday, September 13th and ending Saturday, September 14, 2013.
32. Resolution authorizing execution of a License Agreement with Alabama Gas Corporation for temporary lease of Ruffner Road property for a temporary construction area for a period of six (6) months in the amount of \$500 - revenue per month.

Office of Senior Citizen Services

33. Resolution authorizing execution of amendments to the agreement with the City of Gardendale to provide one-time Enhanced Seed Activity Funds for the Senior Center from the Alabama Department of Senior Services in the amount of \$1,000 for FY2012-2013.
34. Resolution authorizing execution of Amendment No. 6 to the agreement with Jefferson County Council on Aging to provide fiscal administration of Title V funds to pay salaries, FICA and workman's compensation for approximately 24 older individuals employed by host agencies in the County for the period July 1 - September 30, 2013 in the amount of \$62,736 (\$56,571 - AL Dept of Senior Services funds/\$6,165 - local match).
35. Resolution authorizing execution of Amendment No. 6 to the agreement with Jefferson County Council on Aging to provide fiscal administration of Title V funds to pay salaries, FICA and workman's compensation for approximately 69 older individuals employed by host agencies in the County for the period July 1 - September 30, 2013 in the amount of \$305,191 (\$230,318 - Senior Service America, Inc. funds/\$74,873 - local match).

VII. NEW BUSINESS