

JEFFERSON COUNTY COMMISSION

DATE: May 30, 2013

TIME: _____

I. ROLL CALL

II. INVOCATION

Bill McKelvey, Administrative Pastor - Shades Mountain Baptist Church

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

May 16, 2013

V. RESOLUTIONS

Administrative Services - Commissioner Carrington

Environmental Services

1. Resolution to award and authorize execution of an agreement for the Village Creek WWTP Immediate Needs Project No. E. 07030.W.C. to lowest responsible bidder, P. F. Moon & Company, Inc. in the amount of \$4,048,000. (remaining budget \$20,944,918.83)
 2. Resolution authorizing execution of a Reimbursable Agreement with ALDOT related to relocation of sanitary sewer in conflict with the bridge replacement and associated roadway approaches at Shades Creek and CSX railroad on SR-150 at no cost to the County.
 3. Resolution authorizing execution of Amendment No. 1 to the agreement with Schwing Bioset to provide additional replacement parts for the rebuild of one pump and maintenance services and parts on a second pump critical to the solids dewatering process at Village Creek WWTP in the amount of \$64,520.80. (remaining budget \$2,532,096.51)
 4. Resolution to accept the findings of the annual Municipal Water Pollution Prevention Report and resulting action plan. The Alabama Department of Environmental Management (ADEM) requires a resolution by the governing body to accept the report and its finding.
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Finance and IT - Commissioner Stephens

Finance

5. Approval of the Unusual Demands report.

Purchasing

6. Approval of Purchasing Minutes for week of 5/7/13 - 5/13/13 and 5/14/13 - 5/20/13.
7. Approval of Exceptions Report for week of 5/7/13 - 5/13/13 and 5/14/13 - 5/20/13.
8. Approval of Encumbrance Report for week of 5/7/13 - 5/13/13 and 5/14/13 - 5/20/13.
9. Resolution to ratify Jefferson Credit Union credit card statement dated April 25, 2013.
10. Resolution authorizing execution of an agreement with the Alabaster Board of Education as a participant in the Jefferson County Regional Purchasing Cooperative.

Budget Management Office

11. Approval of Staff Development report.

a. Multiple Staff Development

i. Board of Equalization (3 participants)	(State funds)	
David Ogden		\$545.00
Robert Jones		\$539.25
Keith Fravert		\$539.25
IAAO USPAP Certification Class		
Montgomery, AL – June 12-14, 2013		
ii. Environmental Services (2 participants)		
David Willoughby		\$125.00
Gary Nelson		\$125.00
AWPCS Short Course Conference		
Montgomery, AL – July 29-30, 2013		
iii. Environmental Services (2 participants)		
David Short		\$3,999.05
Anand David		\$3,999.05
CitectSCADA Configuration Architecture & Redundancy		
Alpharetta, GA – July 15-19, 2013		
iv. Tax Assessor - Bessemer (2 participants)		
Cheryl Hoskins & Cindy Jinks		\$1,100.00
Fundamentals of Real Property & Textbook		
Hoover, AL – September 9-13, 2013		

b. Individual Staff Development

i. Land Development

	Philip Richardson		\$625.00
	American Society of Landscape Architects 2013 National Meeting Boston, MA – November 15-19, 2013		
ii. Revenue			
	Marlin Allen		\$195.00
	Local Tax Option Pelham, AL – July 10-12, 2013		
iii. Revenue			
	Bruce Thompson		\$2,114.10
	Tax Audit Providence, RI – July 13-21, 2013		
iv. Revenue			
	Wesley Moore		\$1,746.25
	Tax Audit Hanover, MD & Greensboro, NC – June 22-28, 2013		
v. Tax Assessor - Bessemer			
	Maria Knight	(State funds)	\$858.65
	Appraisal Manual Commercial Montgomery, AL – June 24-28, 2013		
vi. Tax Assessor - Bessemer			
	Quin Hameen	(State funds)	\$707.76
	Management and Supervision Montgomery, AL – July 9-12, 2013		
vii. Tax Assessor - Bessemer			
	Daniel McAlpine	(State funds)	\$787.81
	Fundamentals of GIS Auburn, AL – July 16-19, 2013		
viii. Tax Collector - Bessemer			
	Grover Dunn		\$1,908.03
	AL Assn. of Tax Administrators Summer Conference Orange Beach, AL – June 16-20, 2013		
ix. Personnel Board			
	Robert Jones		\$1,100.00
	World at Work Quantitative Methods Seminar Birmingham, AL – July 17-18, 2013		
x. Tax Assessor - Birmingham			
	Gaynell Hendricks		\$1,461.41
	AATA Orange Beach, AL – June 16-19, 2013		

12. Approval of Budget Transaction report.

a. Position Changes and/or Revenue Changes

1. State Courts \$481,000

Increase expenses to cover the contract with the State of Alabama to provide funding for the Bailiffs.

2. Jefferson County Commission - District I \$43,236

Increase funds for Commission District I office for the remainder of FY2013.

b. For Information Only

3. Personnel Board \$86,791

Shift funds from other professional services to cover salary shortages, recruiting and promotional signage and to purchase a replacement scanner.

4. Sheriff's Office \$110,000

Shift funds from salaries to laundry services to cover the laundry contract for the remainder of this fiscal year due to closing of Central Laundry.

Information Technology

13. Resolution authorizing execution of an agreement with Teklinks, Inc. to provide VNX5700 data storage maintenance for the period March 19, 2013 - March 20, 2014 in the amount of \$56,705.45. (remaining budget \$39,487.07)

14. Resolution authorizing execution of Amendment No. III to the agreement with Unisoft International, Inc., d/b/a SMA to provide software license and maintenance support for OpCon-XPS Job Scheduler for the period September 1, 2013 - August 31, 2014 in the amount of \$69,564. (remaining budget \$4,221.33)

15. Resolution authorizing execution of an agreement with Ingenuity, Inc. to provide Web Development Content Management System and maintenance support for the period June 17, 2013 - December 31, 2015 in the amount of \$25,000. (remaining budget \$39,150)

Sheriff's Office

16. Resolution to acknowledge an agreement with Blount Linen Services to provide laundry services for the Jefferson County Jail for the period June 3, 2013 - June 3, 2016 in the amount of \$.50 per pound (price per item and clean dry weight).

Health and General Services - Commissioner Bowman

General Services

17. Resolution to donate 23 partial pallets of surplus paper and poster board to Jefferson County Board of Education.

Cooper Green Mercy Health Systems

18. Resolution authorizing execution of a First Amendment to the agreement with Staff Care, Inc. for Locum Tenens coverage in the amount of \$80,000.
19. Resolution authorizing execution of an amendment to the agreement with J. Walden Retan, M.D. to increase maximum hours to provide primary care physicians duties from 16 to 32 per week and will increase contract amount by \$65,000.
20. Resolution authorizing execution of an agreement with Provista, LLC to enter into a pharmacy group purchasing program at no cost to the County.
21. Resolution authorizing execution of an agreement with Geoffrey Conners, M.D. to provide orthopedic services for the a period of one year in the amount of \$138,714. (remaining budget \$0)
22. Resolution authorizing execution of an agreement with Barton Associates, Inc. to provide physician services in the amount of \$80,000.
23. Resolution authorizing execution of an amendment to the agreement with Delbert Hahn, M.D. to provide additional interpretations of CT scans in the amount of \$25,600.

Land Planning - Commissioner Knight

24. Resolutions approving the reappointment of the following to serve on the Palmerdale Fire District Board of Trustees.
 - a. Thomas Ray Mauldin ending December, 2014
 - b. James T. Townsend ending December, 2016
 - c. Cedric Brown ending June, 2018

Land Planning & Development Services

25. Beverage Case B-2013-006 - MFK Enterprises, LLC, applicant; Ayesha Washeed Malik, Owner/Manager; d/b/a Village Store located at 1380 Union Grove Road, Adamsville for the off-premise retail beer and wine license.
26. Beverage Case B-2013-007 - HAI, Inc., applicant; Amir J. Lakhani, Owner/Manager; d/b/a Crosston Grocery located at 7718 Narrows Road, Pinson for and off-premise retail beer and wine license.

Family Court

27. Resolution authorizing execution of an agreement with the State of Alabama Department of Human Resources to provide reimbursement for administrative staff support to facilitate the expeditious processing of Title IV-D Child Support cases in the amount of \$430,278.83. Estimated reimbursement to Court will be \$283,984.03.

State Courts

28. Resolution authorizing execution of a Memorandum of Agreement with Administrative Office of Courts to provide funding for employment costs for bailiffs for FY2012-2013 in the amount of

\$826,949.74.

Animal Control

29. Resolution to approve the extension of the month-to-month animal control agreement with Birmingham Jefferson County Animal Control Services, Inc. an additional thirty days.

Roads and Transportation - Commissioner Brown

Community & Economic Development

30. Resolution authorizing execution of Amendment No. 2 to the agreement with Southeastern Sealcoating, Inc. for the Murphree Road Improvements Project to increase the scope of work in the amount of \$21,792 - CDBG funds. (remaining budget \$10,962.38)
31. Resolution authorizing execution of an amendment to the agreement with the City of Fairfield to transfer liability to the City of Fairfield regarding environmental review findings relating to the Fairfield Library Improvements Project.
32. Resolution authorizing execution of an amendment to the agreement with YWCA Central Alabama for the Safe Havens: Supervised Visitation and Safe Exchange Grant Program which will increase the contract amount by \$23,600.37 - federal funds to a total of \$338,283.37.
33. Resolution authorizing execution of an agreement with One Roof to pay staff salaries for the Homeless Management Information System in an amount not to exceed \$1,500 - ADECA Program Year 2012 funds.
34. Resolution authorizing execution of an agreement with One Roof to pay staff salaries for the Homeless Management Information System in an amount not to exceed \$4,000 - Program Year 2011 federal funds.
35. Resolution authorizing execution of an agreement with One Roof to pay staff salaries for the Homeless Management Information System in an amount not to exceed \$19,000 - Program Year 2012 federal funds.
36. Resolutions authorizing execution of Emergency Solutions Grant Program agreements with the following to provide assistance to the homeless. Federal funding for Program Year 2011.
- a. Bridge Ministries - \$19,303.43
 - b. Cooperative Downtown Ministries - \$9,500
 - c. YWCA Family Violence Center \$5,000
37. Resolutions authorizing execution of Emergency Solutions Grant Program agreements with the following to provide assistance to the homeless. Federal funding for Program Year 2012.
- a. First Light - \$30,000
 - b. Pathways - \$16,000
 - c. YWCA Interfaith Hospitality House - \$15,000
 - d. Bridge Ministries - \$12,335
 - e. Cooperative Downtown Ministries- \$33,029
 - f. YWCA Family Violence Center - \$20,126

38. Resolution authorizing the transfer of \$25,128.84 from unspent funds from other 2009 CDBG projects to the 2009 Fairfield Forest Hills Park budget.
39. Resolution authorizing the Office of Community & Economic Development to advertise and start the 30-day comment period for the proposed 2013 One-Year Action Plan for CDBG, ESG and HOME programs, to approve this years CDBG, ESG and HOME applications and to authorize execution of applications forms and certifications for submittal to HUD at the end of the 30-day comment period.

Roads & Transportation

40. Request from various utility companies to locate their facilities on Jefferson County rights of way: Charter Communications and AT&T.
41. Resolution authorizing execution of a Quit Claim Deed of Abandoned Sanitary Sewer Easement to Wal-Mart Real Estate Business Trust for release of County's interest for the Hartwood Apt/Wal-Mart Neighborhood Market sanitary sewer easement.
42. Resolution that the Jefferson County Commission supports the City of Bessemer's ATRIP Round 3 Proposal - Paving 4th Avenue, McAshan Drive and Dartmouth Avenue, if the proposed project is approved by ADOT for construction. Jefferson County agrees to participate in providing a portion of the 20% matching fund that is directly proportional to the paving work to be done on the sections of roadways that are maintained by the County in unincorporated areas.

VI. NEW BUSINESS