

**JEFFERSON COUNTY COMMISSION
DRAFT**

DATE: March 13, 2012

TIME: _____

I. ROLL CALL

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

February 28, 2012

V. PUBLIC HEARING

Land Planning & Development Services Rezoning Hearing

VI. RESOLUTIONS

Administrative Services - Commissioner Carrington

Human Resources

1. Resolution to terminate the agreement with Molton, Allen & Williams, providing Broker of Record services, for convenience effective thirty (30) days from resolution approval.

Personnel Board

2. Resolution acknowledging an agreement with CCA Financial, LLC for lease of a replacement copier in the Administration Department for a period of three (3) years, March 1, 2012 - March 1, 2105, in the amount of \$13,517.52 plus maintenance cost. (remaining budget \$5,937.08)

Environmental Services

3. Resolution authorizing execution of an amendment to the agreement with CDM Smith, Inc. to provide engineering services for total phosphorous removal and wet weather management -Trussville WWTP which will increase contract amount by \$465,000 to a total of \$1,153,700. (remaining budget \$0)
4. Resolution authorizing execution of an agreement with Gresham Smith & Partners to provide engineering services for the Cahaba 3 television inspection - specification bidding, construction management services in the amount of \$122,000. (remaining budget \$0)

5. Resolution authorizing execution of an agreement with United States Department of Agriculture/ Nature Resources Conservation Service to provide clean-up of trees and debris in Village Creek from the April 27, 2011 tornado event in the amount of \$104,304 - 90% reimbursable.
6. Resolution authorizing execution of an agreement with Infor Global Solutions, Inc. to provide training and consulting services to assist with business process review and configuration of wastewater treatment plant asset and maintenance management system in the amount of \$49,320. (remaining budget \$0)
7. Resolution authorizing execution of an agreement with the University of Alabama to provide two ½-day sessions for confined space refresher training for staff in the amount of \$4,800. (remaining budget \$601,842)

Finance and IT - Commissioner Stephens

8. Resolution to approve the reappointment of Denise Trimmier to serve on the Vacation Leave Bank for a term beginning October 1, 2011 and ending September 30, 2013.
9. Resolution to adjust the salary of District 3's Appointed Confidential Secretary position.
10. Resolution to adjust the salary of District 3's Appointed Administrative Secretary position.

Finance

11. Approval of the Unusual Demands report.
12. Resolution to approve request to remove equipment from fixed assets.

Budget Management Office

13. Approval of Staff Development report.

Individual Staff Development

Commission

W. David Carrington	\$774.80
BBA Washington Conference	
Washington, DC - March 7-8, 2012	

T. Joe Knight	\$333.88
Disaster Relief Seminar	
Montgomery, AL - March 21-22, 2012	

Board of Equalization

Robert Graham Key	(state funds) \$419.32
E-RING Site Visit - Training for County support for CAPture	
Atlanta, GA - March 7-9, 2012	

Community Development

Lynn Smith	(federal funds) \$725.84
HUD Training: HD420 Rental Housing Development Finance Course	

Atlanta, GA - March 12-15, 2012

Cooper Green Hospital Nancy B. Marshall Professional Course for Clinical Assessment Nashville, TN - April 13-15, 2012		\$843.50
Emergency Management Agency Allen Kniphfer E961:NIMS ICS All-Haz Div Grp Superv TTT and E977: NIMS ICS All-Haz Supply Lead TTT Emmitsburg, MD - February 27 - March 9, 2012	(EMA funds)	\$1,255.34
Allen Kniphfer E978:NIMS ICS All-Hazards SIT Leaders TTT Emmitsburg, MD - March 18-24, 2012	(EMA funds)	\$1,208.14
Environmental Services Daniel White Presentation of Technical Paper at the 2 Association Conference Orange Beach, AL - April 15-17, 2012		\$958.78
Family Court Devella Malone National Leadership on School Justice Partnerships - Keeping Kids in School & Out of Court New York, NY - March 11-13, 2012	(grant funds)	\$215.00
General Services David M. Pendarvis Cross Connection Industries, Inc. Backflow Certification Class Leeds, AL - April 17-19, 2012		\$480.00
Roads and Transportation Michael Mitchell International Society of Arboriculture - North American Tree Conference Birmingham, AL - March 17-20, 2012		\$190.00
E. Wayne Sullivan National Assn. of County Engineers Annual Meeting and Management & Technical Conference Lexington, KY - March 31 - April 6, 2012		\$1,200.25
Tax Assessor Quin Hameen Real and Personal Property Calculations Montgomery, AL -April 17-20, 2012	(state funds)	\$678.87
Personnel Board (For Information Only) Tiffany Owens Alabama State University Spring 2012 Career Fair Montgomery, AL - April 12, 2012		\$300.00

Tiffany Owens Jacksonville State Univ. Nursing Career Fair Jacksonville, AL - February 6, 2012	\$100.00
Tiffany Owens Auburn University General Career Fair Auburn, AL - February 9, 2012	\$600.00
Tiffany Owens University of Alabama General Interest & Business Career Fair Tuscaloosa, AL - February 15, 2012	\$525.00
Tiffany Owens North Alabama Connection: Professional Employment Day Huntsville, AL - February 22, 2012	\$250.00
Tiffany Owens Gadsden State Community College Employment Fair Gadsden, AL - February 29, 2012	\$25.00
Tiffany Owens Jacksonville State University Career Day 2012 Jacksonville, AL - March 7, 2012	\$125.00
Tiffany Owens UAB Spring Career Fair Birmingham, AL - March 13, 2012	\$385.00
Tiffany Owens Wallace State Annual Career Fair Hanceville, AL - March 20, 2012	\$50.00
Tiffany Owens UAB Health and Sciences Career Fair Birmingham, AL - April 4, 2012	\$200.00

14. Approval of Budget Transaction report.

A. POSITION CHANGES AND/OR REVENUE CHANGES

i. Roads & Transportation \$473,215.05

Increase revenues & expenditures to record an 80% reimbursement from the Alabama Department of Transportation for the purchase of additional Right-of-Way for the Morgan Road Widening Project.

B. OTHER BUDGET TRANSACTIONS

ii. General Services \$9,975

Add purchasing memorandum to purchase 1 parking fee computer.

iii. Environmental Services \$39,000

Shift funds & add purchasing memorandum to purchase 1 UVAS Probe with Controller.

iv. Human Resources \$155,000

Shift funds in the amount of \$80,000 to software support services (514950) for electronic interviews and record keeping for the consent decree; \$25,000 to data processing services (514700) for benefits enrollment system; and \$50,000 to other contractual services (514510) for scanning multi records.

15. Approval of Request for Certifications

Board of Equalization - Birmingham
Senior Property Appraiser
Property Appraisal Supervisor
Environmental Services - E&C - Inspection & Grouting
Heavy Equipment Operator
Environmental Services - Five Mile Creek Maintenance Shop
Senior WWTP Maintenance Worker
Environmental Services - Village Creek Electrical Shop
Electrician - 2 positions
Environmental Services - Instrument Shop
Electronics Technician - 3 positions

Purchasing

16. Approval of Purchasing Minutes for week of 2/16/12 - 2/22/12, 2/23/12 - 2/29/12 and Addendum 1.

Information Technology

17. Resolution authorizing execution of Amendment No. 1 to the agreement with Access IT Group, Inc. to provide maintenance and support for RSA server and for the purchase of software and hardware tokens as needed in an amount not to exceed \$12,873.60 for the period January 1, 2012 0- December 31, 2012. (remaining budget \$481,118.63)

Health and General Services - Commissioner Bowman

18. Resolution to approve the appointment of Phillip Brown to serve on the North Smithfield/Greenleas Heights Fire District Board of Trustees beginning upon approval and ending March 1, 2017.

19. Resolution to approve the appointment of Melody Echols to serve on the Jefferson County Planning & Zoning Commission beginning upon approval and ending December, 2015.

Cooper Green Mercy Hospital

20. Resolution authorizing execution of an amendment to the agreement with Care First Hospice Services to provide respite care, pain management and/or pain alleviation for persons having terminal illness for the period January 1 - December 31, 2012. This is a revenue generating account.

General Services

21. Resolution authorizing the General Services election staff to provide free of charge two voting machine and training for disabled voters in preparation for the November 6, 2012 General Election to be coordinated through the Independent Living Resources of Greater Birmingham.
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Land Planning - Commissioner Knight

Inspection Services - Stormwater Division

22. Resolution authorizing execution of an agreement with Enviro Management Co., Inc. to provide water quality testing and other laboratory testing in order to meet ADEM and EPA requirements for the period March 1 - September 30, 2012 in the amount of \$39,825. (remaining budget \$0)

Land Planning & Development Services

23. Covenants have been filed on the following rezoning cases and are presented for final rezoning approval.
- (a) Z-2009-046 John Posey, owner; R-4 & R-T to C-N for an office building; Hoover/Rocky Ridge
 - (b) Z-2012-003 Concord Highlands Baptist Church, owner; R-1 to Institutional-1 to consolidate zoning for future construction of a church; Concord
 - (c) Z-2011-09 Thomas Bookout & Bookout Auto Parts; owner; A-1 to I-2(A) for a salvage yard; West Jefferson

Animal Control

24. Resolution to approve the extension of the month-to-month animal control agreement with Birmingham Jefferson County Animal Control Services, Inc. an additional thirty days.
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Community Development/Roads and Transportation - Commissioner Brown

25. Resolution to approve resolution by the Birmingham-Jefferson County Transit Authority proposing restructuring routes in the Cities of Birmingham, Bessemer and Center Point.

Community & Economic Development

26. Resolution authorizing execution of an agreement with Joiner Fire Sprinkler Co., Inc. to provide on the job training of up to four (4) dislocated worker participants in the amount of \$20,000 - federal funds. Joiner Fire Sprinkler will be reimbursed 50% of the wages paid to eligible participants. (remaining budget \$0)
27. Resolution authorizing execution of an agreement with Joiner Fire Sprinkler Co., Inc. to provide on the job training of up to four (4) adult participants in the amount of \$20,000 - federal funds. Joiner Fire Sprinkler will be reimbursed 50% of the wages paid to eligible participants. (remaining budget \$0)
28. Resolution authorizing execution of Modification No. 3 to the National Emergency Grant (NEG) agreement with ADECA for tornado relief in Jefferson County which extends the agreement until 12/31/2012.

29. Resolution authorizing execution of a Emergency Shelter Grant Program agreement with Aids Alabama to provide assistance to homeless individuals in the amount of \$17,160 Federal Emergency Shelter Grant funds. (remaining budget \$0)
30. Resolution authorizing execution of a Emergency Shelter Grant Program agreement with Pathways to provide assistance to homeless individuals and families in the amount of \$17,160 Federal Emergency Shelter Grant funds. (remaining budget \$0)
31. Resolution authorizing execution of a Emergency Shelter Grant Program agreement with Cooperative Downtown Ministries to provide assistance to homeless men in the amount of \$17,160 Federal Emergency Shelter Grant funds. (remaining budget \$0)
32. Resolution authorizing execution of a Emergency Shelter Grant Program agreement with First Light to provide assistance to homeless individuals and families in the amount of \$17,160 Federal Emergency Shelter Grant funds. (remaining budget \$0)
33. Resolution authorizing execution of an agreement with Amstead Rail Company to provide on the job training of up to 30 adult participants in the amount of \$100,000 - federal funds. Amstead Rail Company will be reimbursed 50% of the wages paid to eligible participants. (remaining budget \$0)
34. Resolution authorizing execution of an agreement with Amstead Rail Company to provide on the job training of up to 30 dislocated worker participants in the amount of \$100,000 - federal funds. Amstead Rail Company will be reimbursed 50% of the wages paid to eligible participants. (remaining budget \$0)
35. Resolution authorizing the transfer of \$25,000.00 from the 2009 Volunteer Housing Project to the 2009 Gardendale New Castle Park budget.
36. Resolution authorizing the award and execution of an agreement for the Gardendale New Castle Park Project to the second lowest responsible bidder Southeastern Sealcoating, due to withdrawal of bid by Veterans Landscaping Company, Inc., in the amount of \$179,655 - CDBG funds.
37. Resolution authorizing execution of a Full Satisfaction of Mortgage for a property owned by Johnnie L. Kendricks.
38. Resolution authorizing the Finance Director to make payments not to exceed \$57,200 to landlords on behalf of those eligible HPRP consortium residents upon receipt by the Jefferson County Office of Community & Economic Development. The cost will be paid for with HPRP funds.
39. Resolution authorizing execution of an amendment to the agreement with CE Associates to provide additional survey and environmental noise assessment for the Edgewater Park Project in the amount of \$3,480 - CDBG funds (total allocation for project \$33,440). (remaining budget \$0)

Roads & Transportation

40. Resolution authorizing execution of a Right-of-Way Encroachment Certification to the Alabama Department of Transportation for the Bridge Replacement on Dickey Springs Road over Shades Creek Project.
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County Attorney

41. Resolution authorizing execution of the “Election to Participate in Settlement with Bank of America” and the modified “Release by Participating Counter-parties” proposed by Bank of America Corporation (BAC) in which BAC agrees to pay the County \$2,281,205.13 and to forever release and forgive a “Hedge Payment Amount” of \$31,188,960 allegedly owed to BAC by the County.
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VII. NEW BUSINESS