

JEFFERSON COUNTY COMMISSION

DATE: September 25, 2014

TIME: _____

I. ROLL CALL

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

September 11, 2014

V. RESOLUTIONS

Administrative Services - Commissioner Carrington

1. Resolution to approve the reappointment of Keith Hall to serve on the Jefferson County Housing Authority Board for a five year term ending September, 2019.
2. Resolution to approve Commission Meeting dates for October and November, 2014.

Pension Board

3. Resolution to approve pension contribution and County match for Jonathan Lowe, Sheriff's Office due to granted military leave of absence in the amount of \$381.68.

Personnel Board

4. Resolution to acknowledge an agreement with The Lamar Companies to provide billboard advertisement of Merit System positions for FY2014-2015 in the amount of \$35,700. (remaining budget \$107,800)

Environmental Services

5. Resolution authorizing execution of a Reimbursable Utility-Consultant Engineer Agreement with Neel-Schafer, Inc. for services required to relocated sanitary sewers in conflict with ALDOT's proposed roadway, intersection and signal improvements along and about Green Valley Road and Crosshaven Drive in the City of Vestavia Hills in the amount of \$23,719.36. (remaining budget \$9,925,747.89)
6. Resolution authorizing execution of an agreement with Perkin Elmer Health Sciences, Inc. to provide annual maintenance of the Inductively Coupled Plasma System used for metal analysis for a period of one year in the amount of \$11,916. (remaining budget \$547,004.46)

7. Resolution authorizing execution of a Replacement Reimbursable Agreement with ALDOT for reimbursement of all costs related to the relocation of sanitary sewers that are in conflict with the vehicular/pedestrian bridge construction on F. L. Shuttlesworth Drive from 29th Avenue to 32nd Avenue North in the City of Birmingham.
8. Resolution authorizing execution of a Reimbursable Agreement with ALDOT for reimbursement of all costs related to the relocation of sanitary sewers that are in conflict with the Reed Harvey Park Greenway Improvements project in the City of Center Point.
9. Resolution authorizing execution of a Consent of Encroachment and Release of Damages Agreement with Alabama Gas Corporation for the allowance of itemized improvements to be construction over a sanitary sewer main within a defined sanitary easement at no cost to the County.
10. Resolution authorizing execution of an agreement with Industrial Safety Solutions, Inc. to provide confined space training for 90 employees in the amount of \$4,448. (remaining budget \$3,913,725.56)
11. Resolution authorizing execution of an agreement with DTL Solutions for the purchase of a software license for AutoCad Electrical 2015 in the amount of \$6,021.24. (remaining budget \$145,572)

County Attorney

12. Resolution to deny the sewer fee reimbursement claim fo Jefferson Neil Traywick.
13. Resolution to deny the property damage claim of Thomas Grace.
14. Resolution to deny the personal injury claim of Fannie Garner
15. Resolutions to approve the following vehicle damage claims.
 - a. Rhonda Carroll - \$ 794.40
 - b. John Henry Carson, Jr. - \$992.73
 - c. State Farm Insurance Company on behalf of Josh Niewiadomski - \$10,663.27.
16. Resolution to approve settlement in the case styled *Ted E. Self v. Carol W. Willis, et al.* by accepting \$1,000 as payment for County's interest in the subject quiet title action.

Finance and IT - Commissioner Stephens

17. Resolution to approve the appointment of Stephen Gray to fill the unexpired term of Chris Perry on the Mount Olive Community Center Board of Directors for a term ending April, 2016.
18. Resolution to waive fees for rezoning property for the construction of a community storm shelter in the Adger community.
19. Resolution to approve the Jefferson County Community Grant guidelines.

Finance

20. Approval of the Unusual Demands report.
21. Resolution authorizing execution of an agreement with Blackbaud, Inc. to provide maintenance and

support for Fund Accounting Solutions software for three years beginning July 1, 2013, with annual renewals each July 1st through 2015 in the amount of \$7,562.57 annually. (remaining budget \$9,677.43)

Purchasing

- 22. Approval of Purchasing Minutes for week of 9/2/14 - 9/8/14, 9/9/14 - 9/15/14, Addendum No. 1 and Addendum No. 2.
- 23. Approval of Exceptions Report for week of 9/2/14 - 9/8/14 and 9/9/14 - 9/15/14.
- 24. Approval of Encumbrance Report for week of 9/2/14 - 9/8/14 and 9/9/14 - 9/15/14.

Budget Management Office

- 25. Resolution to adopt the County’s Operating Budget for FY2014-2015.
- 26. Resolution to provide a 2.0% salary adjustment for County employees effective the first full pay period in FY2014-2015.
- 27. Resolution to approve official holidays for FY2014-2015.
- 28. Resolution to set the FY2014-2015 ad valorem receipts to be paid to the Jefferson County Health Department.
- 29. Resolution to adopt the Commuting Vehicle Usage by Department Authorization Forms Summary for FY2014-2015.
- 30. Approval of Staff Development report.

a. Multiple Staff Development

i. Environmental Services

Emily Kemp	\$500.00
Tonya Kelley	\$500.00
Professional Development Seminar for Civil Engineers Birmingham, AL – October 27-28, 2014	

ii. Family Court

Larry Hooks and Gwen Reason	\$50.00
11 th Annual Alabama Youth Council Montgomery, AL – October 7, 2014	

iii. Tax Assessor Bessemer

Cheryl Hoskins	(State funds)	\$1,427.35
Cindy Jinks		\$1,427.35
IAAO Assessment of Personal Property Auburn, AL – November 2-7, 2014		

b. Individual Staff Development

i. Cooper Green Mercy Health Services

	(a) Enos Ngetich Review of Healthcare Reform Law Destin, FL – August 8-10, 2014	\$918.88
	(b) Jackie Duke NPAA Continuing Education Conference Panama City, FL – August 13-17, 2014	\$350.00
ii. County Attorney	Shawwna Smith CLE Seminar Birmingham, AL – September 12, 2014	\$327.00
iii. General Services	Greg Hollis Level 1 Infrared Thermographic Public Training Course Charlotte, NC – September 28 – October 1, 2014	\$1,606.44
iv. Revenue	Charles Bell Tax Audit Philadelphia, Bristol and Pittsburgh, PA and Columbus, OH – November 1-14, 2014	\$3,935.40
v. Roads and Transportation	(a) Alan Dodd 48 th Surveying and Mapping Conference Montgomery, AL – October 21-24, 2014	\$939.59
	(b) Natalie Kornegay Designing Pedestrian Facilities for Accessibility Pelham, AL – May 8, 2014	\$150.00
vi. Tax Assessor - Bessemer	(a) Quin Hameen (State funds) Introduction to the Licensing Process Madison, AL - December 9-12, 2014	\$617.02
	(b) Rickey Davis IAAO 600 Cadastral Mapping Montgomery, AL – November 30 – December 5, 2014	\$1,242.85
c. For Information Only		
i. Personnel Board	(a) Terria McDonald Connect Careers Job and Resource Fair Birmingham, AL – September 27, 2014	\$25.00
	(b) Terria McDonald Fall Career Fair Jacksonville State University Jacksonville, AL – October 1, 2014	\$200.00

(c.) Michael Glaze
ATD Employee Engagement
Birmingham, AL – September 22, 2014

\$119.00

31. Approval of Budget Transaction report.

Position Changes and / or Revenue Changes

- (1) Environmental Services-Sewer Billing \$150,000
Increase revenue and expenditures to pay Bessemer utilities for their collection services.
- (2) Environmental Services-Sewer Billing \$500,000
Increase revenue and expenditures to pay B'ham Water Works Board utilities for their collection services.

Information Technology

32. Resolution authorizing execution of Amendment No. II to agreement with SHI International Corporation to provide license renewal for Microsoft 365 Email/Office for the period October 24, 2014 - October 23, 2015 in the amount of \$129,162.55. (remaining budget \$964,276.03)

Tax Collector

33. Resolution authorizing execution of a Professional Services Addendum to the agreement with E-Ring, Inc. to provide software changes to automate breaking out remittances for the Midfield and Fairfield Boards of Education as requested by the State Department of Revenue in the amount of \$15,000 - to be reimbursed by the Midfield and Fairfield Boards. (remaining budget \$55,000)

Health and General Services - Commissioner Bowman

34. Resolution to approve the reappointment of Beatrice Jones to serve on the Forestdale Fire District Board of Trustees for a term ending. October, 2018.
35. Resolution to approve the following appointment to Park West Athletic Association Board of Trustees beginning October 1, 2014 and ending October 1, 2018.

Armand Richardson	Brandon Garrett
Kim Glass	Marbry Coleman
Linda Coleman	Juandalyn Givan
Morley Taylor	Cedric Sparks
Harvester Coleman	Aurbrey Weldon
Carlos Moore	Jackie Gaddis

36. Resolution to petition the City of Birmingham for de-annexation of legal property known as Section 17, Township 17 Range 3 West (Holiday Hill/Germany Park) subject to approval by the County Attorney and the County Manager.

Cooper Green Mercy Health Services

37. Resolution authorizing execution of Amendment No. II to the agreement with Mercy Emergency Physicians, LLP to provide urgent care physician services for the period November 1, 2014 - October

- 31, 2015 in the amount of \$809,060.04. (remaining budget \$0)
38. Resolution authorizing execution of Amendment No. I to the agreement with Mercy Emergency Physicians, LLP to provide primary care services for the period November 6, 2014 - November 7, 2015 in the amount of \$352,742. (remaining budget \$0)
39. Resolution authorizing execution of Amendment No. 1 to the agreement with Alere Informatics to provide HL& interface for 8 point-of-care glucose meters to RALS servers for the period September 16, 2014 - September 15, 2015 in the amount of \$9,138. (remaining budget \$0)
40. Resolution authorizing execution of agreements with the University of Alabama Capstone College of Nursing to provide clinical education for graduate and undergraduate nursing students.
41. Resolution authorizing execution of an agreement with UAB to employ certain nurse practitioners needed to perform clinical services for Cooper Green Mercy Health Services for the period August 1, 2014 - July 31, 2015 in the amount of \$32,000. (remaining budget \$0)
42. Resolution authorizing execution of a Business Associate Agreement with Milliman, Inc. for compliance with the Health Insurance Portability and Accountability Act (HIPAA) of 1996.
43. Resolution authorizing execution of an agreement with Intersystems Corporation to provide maintenance and support for Cache Elite with Shadow Server Subscription software for the FY2014-2015 in the amount of \$56,520. (remaining budget \$0)

General Services

44. Resolution authorizing execution of an agreement with Changing Spaces Moving, Inc. to deliver, assemble and pick up election equipment at polling locations within Jefferson County for a three year period in the amount of \$640,000.

Land Planning - Commissioner Knight

Land Planning & Development Services

45. Beverage Case: B-2014-010 SLRL, LLC, applicant; Rita Fay Anderson, Member/Store Manager; d/b/a Massey Grocery located at 6969 Pochontas Road, Bessemer for an off-premise retail beer and wine license.

Inspection Services

46. Resolutions to declare structures at twenty one (21) locations a public nuisance and to authorize demolition of the structures in accordance with Act No. 91-193. All costs will be paid with Community Development CDBG Disaster Recovery funds.

Roads and Transportation - Commissioner Brown

47. Resolution to adjust the salary of District 2's Appointed Administrative Assistant position.

Community & Economic Development

- 48. Resolution authorizing execution of a WIA agreement with Joiner Fire Sprinkler to provide on-th-job training for up to eight helpers for the period September 1, 2014 - August 31, 2015 in the amount of \$40,000.
- 49. Resolution authorizing execution of a Jefferson County, Alabama HOME Investment Partnership Agreement with The Flats at Colebridge, Ltd. and any related loan documents required for the 56 units of Special Needs Rental Housing for the Elderly known as The Flats at Colebridge and located in the City of Tarrant in the amount of \$990,000 (State Home, income housing tax credits and private funds)
- 50. Resolution authorizing execution of a tax abatement agreement with Posco AAPC, LLC.

Roads & Transportation

- 51. Resolution authorizing execution of Amendment No. 8 to the agreement with Engineering Service Associates, Inc. to provide engineering services for an infrastructure management system, which extends contract expiration date to April 1, 2015.
- 52. Request from AT&T to located their facilities on Jefferson County rights of way.
- 53. Resolutions for payment of acquired right of way/temporary construction easement for the Patton Chapel Road Widening Project.
 - a. Tract No. 8 - \$9,999
 - b. Tract No. 33 - \$500

Office of Senior Citizen Services

- 54. Resolution authorizing execution of a Memorandum of Understanding with East Alabama Regional Planning and Development Commission (EARPDC) for provision of purchase, operation and expansion of Peer Place software for the period October 1, 2013 - September 30, 2014. It is understood that grant funding in the amount of \$8,839.61 comes from EARPDC to OSCS for the stated purpose.
- 55. Resolution authorizing execution of a Memorandum of Understanding with Middle Alabama Area Agency on Aging and Clayton Davis detailing the responsibilities of each party for two Long Term Care Training Workshops. Grant funds in the amount \$800 from the Alabama Department of Senior Services were awarded for the stated purpose.
- 56. Resolution to accept grant funding in the amount of \$10,000 from South Alabama Regional Planning Commission and authorizing execution of a Memorandum of Understanding to assist with enrolling older adults in the Supplemental Nutrition Assistance Program (SNAP) Program.

VI. NEW BUSINESS

VII. COMMENTS

A. _County Attorney: Carol Sue Nelson

B. County Manager