

## JEFFERSON COUNTY COMMISSION

**DATE:** May 8, 2014

**TIME:** \_\_\_\_\_

### **I. ROLL CALL**

### **II. INVOCATION**

Pastor John L. Cantelow, III - Sixth Avenue Baptist Church

### **III. PLEDGE OF ALLEGIANCE**

### **IV. APPROVAL OF MINUTES**

April 24, 2014

### **V. RESOLUTIONS**

#### **Administrative Services - Commissioner Carrington**

##### **Personnel Board**

1. Resolution to acknowledge the following agreements.
  - a. Official Payments Corporation to modify programming of the Interactive Voice Response system to allow for confirmation numbers with greater than six (6) digits in the amount of \$1,400. (remaining budget \$32,642)
  - b. Giattina Aycock Architecture Studio to provide renovation design layout and budget for the 2121 Building - 10<sup>th</sup> Floor Renovation in the amount of \$15,000. (remaining budget \$204,000)

##### **Environmental Services**

2. Resolution authorizing execution of Amendment No. 1 to the agreement with Swett & Associates to add additional elevator maintenance and certification for six (6) elevators at ESD locations in the amount of \$1,530. (remaining budget \$7,895,737)

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#### **Finance and IT - Commissioner Stephens**

##### **Finance**

3. Approval of the Unusual Demands report.

4. Resolution to ratify direct payments by wire transfer for the month of March, 2014.

**Purchasing**

5. Resolution authorizing execution of an agreement with Southlake Capital, LLC which will be the master lease template used for leasing equipment as requested by County departments and PACA members.
6. Approval of Purchasing Minutes for week of 4/15/14 - 4/21/14 and 4/22/14 - 4/28/14.
7. Approval of Exceptions Report for week of 4/15/14 - 4/21/14 and 4/22/14 - 4/28/14.
8. Approval of Encumbrance Report for week of 4/15/14 - 4/21/14 and 4/22/14 - 4/28/14.

**Budget Management Office**

9. Approval of Staff Development report.

a. Multiple Staff Development

i. Revenue

Tanjawania Hurst	\$110.00
Wesley Moore	\$110.00
Bruce Thompson	\$110.00
Michael Humber	\$110.00
Lis McGough	\$ 80.00
Certified Revenue Examiner Program Hoover, AL – May 16, 2014	

ii. Roads & Transportation

Greg Thompson, John Riley, Chris Butts, Steve Akers, James Little, Herbert Chapman and Mike Mitchell 2014 QCI Stormwater Training Certification Course Birmingham, AL – May 7, 2014	\$700.00
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b. Individual Staff Development

i. Board of Equalization

Lisa Meuse	(State funds) \$300.00
PMI Certification Class Birmingham, AL – May 22, 2014	

ii. County Attorney

French McMillan	\$346.60
Oral Argument 11 <sup>th</sup> Circuit Court of Appeals Atlanta, GA – April 8 - 9, 2014	

iii. Revenue

(a) Scott Smith	\$225.00
Certified Revenue Examiner Program Hoover AL – May 7 - 9, 2014	

(b) Marlin Allen Certified Revenue Examiner Program Hoover, AL – June 6, 2014	\$110.00
(c) Tanjawania Hurst Certified Revenue Examiner Program Hoover, AL – July 11, 2014	\$110.00
(d) Wesley Moore Tax Audit Atlanta & Athens, GA – July 13 - 18, 2014	\$1,120.10
(e) Bruce Thompson Tax Audit Atlanta, GA – June 22 - 27, 2014	\$1,311.50
(f) Edgar Woodis Tax Audit Dallas, TX – May 31 - June 7, 2014	\$2,158.13
iv. Tax Collector - Bessemer Grover Dunn AATA Summer Conference Orange Beach, AL – June 15 - 19, 2014	\$1,786.50

c. For Information Only

i. Personnel Board Robert Jones WorldatWork Quantitative Methods Seminar Atlanta, GA – June 8 - 10, 2014	\$1,610.86
ii. Sheriff's Office (a) Jacob Reach Prison Rape & Sexual Assault through Training Force USA Montgomery, AL – April 30, 2014	\$199.00
(b) Gwendolyn Bryant Five Stages of Interview & Interrogation Technique Birmingham, AL – May 7 - 9, 2014	\$295.00
(c) Kenneth Holmes Property Room Management Seminar Nashville, TN – April 29 - May 1, 2014	\$979.30

10. Approval of Budget Transaction report.

1. Probate Court \$388,120

Increase revenue and expenditures and add a purchasing memorandum to record the Help America Vote Act (HAVA) reimbursement and to cover cost of three (3) Ballot on Demand systems and three (3) DS 850 high speed digital printers.

2. Office of Senior Citizens Services \$11,203.36

Increase revenue and expenditures to record payments for ineligible meals and donations, to reimburse the Alabama Department of Senior Services for ineligible meals and to purchase supplies.

3. Office of Senior Citizen Services \$0

Delete two (2) Administrative Clerks (Gr. 13) and add two (2) Administrative Assistants (Gr. 16).

4. Office of Senior Citizen Services - HIV Waiver \$59,020.66

Increase revenue and expenditures to record the HIV Waiver reimbursement and add one (1) Social Worker (Gr. 20).

5. Cooper Green Mercy Health Services \$1,532,875.52

Shift funds from vacant position salaries to fund inpatient contracts.

6. Roads & Transportation \$79,200

Shift funds to temporarily hire six (6) laborers from ATC Healthcare Services.

**Information Technology**

11. Resolution authorizing execution of Amendment No. I to the agreement with TekLinks, Inc. to provide maintenance support for Cisco IronPort that supports email anti-virus and malware protection and email encryption for the period August 1, 2014 - July 31, 2015 in the amount of \$27,114.60. (remaining budget \$190,429.62)
  12. Resolution authorizing execution of Amendment No. II to the agreement with Strategic Allied Technologies, Inc. to provide maintenance and support for Brocade Fiber Channel Switches for the period April 1, 2014 - March 31, 2015 in the amount of \$8,172. (remaining budget \$182,256.92)
  13. Resolution authorizing execution of an agreement with TekLinks, Inc. to provide software support for the Data Center visualization environment-VMware that supports 204 virtual servers for the period March 1, 2014 - February 28, 2015 in the amount of \$42,895.76. (remaining budget \$139,361.16)
  14. Resolution authorizing execution of an agreement with Microsoft Corporation to provide annual maintenance for Microsoft applications for the period July 1, 2014 - July 31, 2015 in the amount of \$64,380. (remaining budget \$14,686.12)
  15. Resolutions authorizing execution of Non-Disclosure and Data License Agreement for the purchase of data and services with the following.
    - a. Tyler Technologies
    - b. Elizabeth Robinson - GEI Consultants, Inc.
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## **Health and General Services - Commissioner Bowman**

### **Cooper Green Mercy Health Services**

16. Resolution authorizing execution of an amendment to the agreement with Stella Seagle, RHIT, CTR to provide cancer registry services for the period September 30, 2013 - September 30, 2014 in the amount of \$10,000. (remaining budget \$0)

### **General Services**

17. Resolution authorizing execution of Change Order No. 2 to the agreement GKL Companies, Inc. for various roof replacements and repairs which will decrease agreement by \$18,240.04.
18. Resolution authorizing execution of a Memorandum of Understanding with Lee Frazier, City Clerk - City of Birmingham for the loan of election equipment for the election to be held on Tuesday, June 3, 2014 and the run-off election to be held on July 15, 2014.

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## **Land Planning - Commissioner Knight**

### **Land Planning & Development Services**

19. Beverage Case - B-2014-004 Mt. Olive Pit Stop, Inc., applicant; Leslie Pesnell, President/Store Manager; d/b/a Mt. Olive Pit Stop located at 2300 Mt. Olive Road for an off-premise retail beer and wine license.

### **Emergency Management Agency**

20. Resolution to acknowledge a Cooperative Agreement with the Alabama Emergency Management Agency for a 25% funding increase, in the amount of \$10,382, for FY2013 Emergency Management Performance Grant in support of the local emergency management director obtaining and/or verifying his certification for FY2013.

### **District Attorney - Birmingham**

21. Resolution authorizing execution of an agreement and an amendment to the agreement with Shannon Cornman O'Guin, Deputy District Attorney to forward County compensation/benefits to the Office of Prosecution Services.

### **Probate Court**

22. Resolution authorizing execution of a Sales Order Agreement with Election Systems & Software to provide for the purchase of high-speed digital image ballot scanner, report printer, audit printer, battery backup, tow USB cables, three 8GB thumb drives, start-up kit, dust cover, training and installation in the amount of \$315,000 - reimbursable from the Secretary of State.
23. Resolution authorizing execution of a Ballot On Demand System, Processing and Services Agreement with Election Systems & Software for the purchase of ballot-on-demand printer, ballot printing equipment and software in the amount of \$105,520 - reimbursable from the Secretary of State.

**Family Court**

- 24. Resolution to pay Jefferson Blount St. Clair Mental Health Authority for services based on invoices provided in the amount of \$49,007.23.

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**Roads and Transportation - Commissioner Brown**

**Community & Economic Development**

- 25. Resolution authorizing execution of Amendment No. 1 to the agreement with Gillespie Construction for the West Highland Water Project which will increase the scope of work to include but not limited to street bores, casting pipe and pump relocation in the amount of \$9,800. (remaining budget \$7,950)
- 26. Resolution authorizing execution of an agreement with ADECA to provide for workforce development activities for the period July 1, 2014 - June 30, 2016 in the amount of \$3,598,573.
- 27. Resolution authorizing execution of an agreement with YWCA Central Alabama to implement a supervised visit program for parents and children that have been victims of domestic abuse for the period October 1, 2014 - September 30, 2016 in the amount of \$315,769. (remaining budget \$34,231)
- 28. Resolution authorizing execution of a Cooperation Agreement with the City of Brighton for the Brighton Mini-Park Improvements Project. There is \$181,000 in CDBG funds allocated for this project.
- 29. Resolution authorizing execution of environmental review documents for various Emergency Solutions Grant Programs for Program Year 2013 which are a part of the federally mandated environmental review process.
- 30. Resolution authorizing execution of environmental review documents for the People Development Center for Program Year 2013 which is a part of the federally mandated environmental review process.

**Roads & Transportation**

- 31. Resolution with ALDOT for use of County rights-of-way for the Safe Routes to School FY 2013 - Sidewalks, Crosswalks and Non-Infrastructure SRTS Activities along Chalkville School Road between Park Brook Trail and Merry Drive (Chalkville Elementary School)
- 32. Request from various utilities Request to locate their facilities on Jefferson County rights of way: AT&T and Marshall Gas District.  
  
Resolutions authorizing payment of acquired right of way and temporary construction easement for the Patton Chapel Road Widening Project - Phase III.  
  
a. Tract No. 21 - \$1,765                      b. Tract No. 31 - \$7,925                      c. Tract No. 71 - \$605
- 33. Resolution regarding temporary hiring of six (6) laborers from ATC Healthcare Services.

34. Resolution to approve temporary closing of the following roads.
- a. North Roads between Center Road and Alabama Highway 75 to remove and replace a metal storm water drainage pipe beginning May 9<sup>th</sup> and expected to be reopened May 10, 2014.
  - b. Bluebell Road between Skyline Drive and Oakley Drive to remove and replace a damaged concrete storm water drainage pipe beginning May 12<sup>th</sup> and expected to be reopened May 16, 2014.
35. Resolution to ratify action taken by the Commission authorizing Roads & Transportation to pick up and dispose of debris resulting from the storms that occurred on April 28-29, 2014.
- Office of Senior Citizen Services**
36. Resolution accept grant funds from Alabama Department of Senior Services in the amount of \$5,000 for the 2014 Ms. Senior Alabama Program.
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**VI. NEW BUSINESS**

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**VII. COMMENTS**

- A. County Attorney: Carol Sue Nelson
  - B. County Manager: Tony Petelos
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**VIII. PUBLIC HEARING**

Land Planning and Development Services - Rezoning Hearing