

JEFFERSON COUNTY COMMISSION

DATE: February 27, 2014

TIME: _____

I. ROLL CALL

II. INVOCATION

Pastor Mike Marcum - Fultondale First Baptist Church

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

February 13, 2014

V. RESOLUTIONS

Administrative Services - Commissioner Carrington

1. Approval of amended resolution for 2014 Commission Meeting times.
2. Resolution authorizing execution of an agreement with the Jefferson County Library Cooperative to provide FY2014 capital funding in the amount of \$101,000.

County Attorney

3. Resolution to settle the lawsuit with the Greater McAdory Athletic Association and to authorize execution of a release of claims against Greater McAdory Athletic Association upon receipt of full payment in the amount of \$188,255.21.
4. Resolution to deny the following vehicle damage claims:
 - a. Michelle Jones
 - b. Steve Valentine
5. Resolution to deny the following personal injury claims:
 - a. Kimberlyn Matthews
 - b. Shronda Turnipseed
 - c. Dorothea McCarroll

Finance and IT - Commissioner Stephens

6. Resolution to approve the appointment of Mechelle Passmore to fill the unexpired term of Shane Boyd on the Concord Fire District Board of Trustees for a term ending October, 2016.

7. Resolution to approve the following reappoints to the Concord Fire District Board of Trustees.
 - a. Charles Stewart - term ending October, 2017
 - b. Jill Savage - term ending October, 2018
8. Resolution to approve the appointment of Michael Barron to serve on the Birmingham Fire District Board of Trustees for a five year term ending January, 2019.
9. Resolution authorizing execution of an agreement with Friends of McCalla to provide funding in the amount of \$329,010 for the purchase of construction materials for a multi-purpose youth athletic complex in the McCalla area.

Finance

10. Approval of the Unusual Demands report.
11. Resolution authorizing execution of an accounting services agreement with Warren Averett, LLC to provide audit of financial statements for FY2013 in an estimated amount of \$622,000, FY2014 in an estimated amount of \$614,725 and for FY2015 in an estimated amount of \$745,000. (remaining budget FY2014 \$177,872.99)
12. Resolution authorizing execution of an agreement with Banks, Finley, White & Company to provide a single audit for federal award programs for FYs 2013, 2014 and 2015 in the amount of \$145,000 annually. (remaining budget \$32,872.99)
13. Resolution authorizing execution of an agreement with Warren Averett, LLC to provide an audit of the receipts and disbursements of Education Tax Proceeds for the year ended September 30, 2013 at an estimated cost of between \$49,000 and \$54,000.

Purchasing

14. Approval of Purchasing Minutes for week of 2/4/14 - 2/10/14, 2/11/14 - 2/17/14 and Addendum No. 1.
15. Approval of Exceptions Report for week of 2/4/14 - 2/10/14 and 2/11/14 - 2/17/14.
16. Approval of Encumbrance Report for week of 2/4/14 - 2/10/14 and 2/11/14 - 2/17/14.
17. Resolution to ratify credit card statement dated January 26, 2014.

Budget Management Office

18. Approval of Staff Development report.
 - a. Multiple Staff Development

| | | |
|--------------------------|---------------|----------|
| i. Board of Equalization | (State funds) | |
| Lisa Meuse | | \$640.44 |
| Jane Mardis | | \$458.66 |
| Gene Toxey | | \$218.48 |
| Mike Callahan | | \$625.44 |
| Robert Burgett | | \$218.48 |
| David Ogden | | \$218.48 |

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| | Tyrone Long | \$218.48 |
| | Robin Henderson | \$625.44 |
| | James Self | \$218.48 |
| | Richard Quinones | \$218.48 |
| | Jana McPherson | \$ 50.00 |
| | Don McAllister | \$446.96 |
| | AAAO Mid-Winter Conference Certification Course Florence, AL – March 16-21 (not all participants staying 5 days) | |
| ii. Environmental Services | | |
| | (a) Ladrian Pickens | \$823.94 |
| | Alfonzo Taylor | \$823.94 |
| | Infrared Thermography Level I Certification Atlanta, GA – March 3-7, 2014 | |
| | (b) Kenneth Bennett | \$1,082.59 |
| | Michael Partain | \$1,148.38 |
| | AWEA Technical Conference Orange Beach, AL – April 6-9, 2014 | |
| iii. Inspection Services | | |
| | Ted Williams & Mike Maze | \$350.00 |
| | Annual Meeting of AL Chapter of International Assn. of Electrical Inspectors Montgomery, AL – March 10-11, 2014 | |
| iv. Sheriff's Office | | |
| | (a) Jeremy Barbin | \$425.00 |
| | Brad Dickey | \$425.00 |
| | Detective & New Criminal Investigator Birmingham, AL – March 10-14, 2014 | |
| | (b) Robert Williams | \$1,125.28 |
| | Anthony Dotson | \$1,125.28 |
| | National Symposium on Child Abuse Huntsville, AL – March 23-27, 2014 | |
| v. Family Court | | |
| | Raquel Lynch, Alvin Hicks & Marsha Carter | \$135.00 |
| | HOPE Workshop Anniston, AL – February 28, 2014 | |
| b. Individual Staff Development | | |
| i. Community & Economic Development | | |
| | Frederick Hamilton | \$1,166.54 |
| | Southeastern Employment & Training Assn. Conference Nashville, TN – March 9-11, 2014 | |
| ii. County Manager | | |
| | Tony Petelos | \$3,350.05 |
| | Multiple meetings involving bankruptcy | |

New York, NY & Boston, MA – November 4-5 and 11-13, 2013

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| iii. Sheriff's Office | |
| (a) James Posey | \$740.86 |
| Field Training Officer | |
| Florence, AL – February 17-20, 2014 | |
| (b) Sharon Belcher | \$99.00 |
| Ways to Stop Workplace Drama | |
| Webinar – March 19, 2014 | |
| iv. Revenue | |
| (a) Charles Bell | \$2,927.29 |
| Tax Audit | |
| Herndon, VA, Charlotte, NC, Greenville/Columbia, SC & | |
| Nashville, TN – March 1-14, 2014 | |
| (b) Marlin Allen | \$110.00 |
| Contractors & Dual Businesses & Auto Dealers & Garages | |
| Hoover, AL – March 7, 2014 | |
| v. Tax Assessor - Birmingham | (State funds) |
| Sheila Nixon | \$595.21 |
| Testing for the AL Certified Mapping Designation | |
| Auburn, AL – March 12-14, 2014 | |
| c. For Information Only | |
| i. Personnel Board | |
| (a) Lorren Oliver | \$1,330.0 |
| Society for Industrial & Organizational Psychology | |
| Honolulu, HI – May 13-19, 2014 | |
| (b) Tiffany Owens | \$65.00 |
| Samford University 2014 Networking Expo | |
| Birmingham, AL – February 26, 2014 | |
| (c) Tiffany Owens | \$2,407.61 |
| SHRM Staffing Management Conference | |
| Nashville, TN – April 27-30, 2014 | |

19. Approval of Budget Transaction report.

1. General Services \$42,852

Add purchasing memorandum and shift funds with the Capital Improvement Fund from the operating account-other materials and supplies to the capital equipment account to purchase three (3) 60-gallon stationary kettles, Groen Model No. AH/1E60, for the Birmingham Jail.

Health and General Services - Commissioner Bowman

20. Resolution to approve the appointment of Alesia L. Hatten to serve on the North Smithfield/Greenleas Heights Fire District Board of Trustees beginning March 1, 2014 and ending February, 2019.

General Services

21. Resolution to update the rules and regulations to govern employee contract, public and juror parking in the Birmingham Jefferson County Parking Deck.

Cooper Green Mercy Health Services

22. Resolution authorizing execution of an agreement with SACS -Staton & Consultants, Inc., Seabe Staton, Jr., President to provide Electroencephalographic Technologist services for the period February 1, 2013 - December 31, 2013 in an amount not to exceed \$6,000. (remaining budget \$0)

Land Planning - Commissioner Knight

Land Planning & Development Services

23. Resolution to change the official name of a portion of a public road known as Micklewright Road, from its intersection with Advent Circle southwesterly to its intersection with U.S. Highway 11 to Glendale Farms Road.
24. Resolution to approve request from C & H Mining Company for setback relief along Elbo Porter Road.

Board of Registrars

25. Resolution to move polling location at Center Street Middle School to 6th Avenue Baptist Church.

Roads and Transportation - Commissioner Brown

Roads & Transportation

26. Resolutions to approve street maintenance acceptance for the following:
- a. a portion of Millstone Road and a portion of Old Mill Run as shown in Grants Mill at 119 Sector II
 - b. a portion of Old Mill Run as shown in Grants Mill at 119 Sector III
 - c. Old Mill Circle and a portion of Old Mill Run as shown in Grants Mill at 119 Sector IV
27. Resolution to the temporary closing of Cedar Mountain Road approximately 30 feet west of Mack Hicks Road to remove and replace two metal storm water drainage pipes beginning Monday, March 3rd and is expected to be reopened Friday, March 7, 2014.

28. Resolution authorizing execution of an easement to Alabama Power Company to provide installation of a power line for electrical service to concession stand and bathrooms constructed and operated by the City of Birmingham at Germany Park a/k/a Holiday Hills Park.

Office of Senior Citizen Services

29. Resolution to pay vendors for services provided from March 1, 2014 through June 30, 2014.

Community & Economic Development

30. Resolution authorizing execution of grant agreements with U.S. Department of Housing and Urban Development for grant assistance in the amount of \$1,766,008 for the CDBG Program, \$587,213 for the HOME Program and \$119,773 for the ESG Program. The total allocation for Jefferson County is \$2,472,994.
31. Resolution to allow modification of the 2013 One-Year Action Plan for the CDBG Disaster Recovery Program.
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VI. NEW BUSINESS

VII. COMMENTS

- A. County Attorney: Carol Sue Nelson
- B. County Manager: Tony Petelos